

TRANSITION TO EMPLOYMENT – SIX-MONTH REPORT

Qualified Vendor's Name: _____

Contact Person's Name: _____ Qualified Vendor's Phone Number: _____

REPORT PERIOD: January 1 to June 30 *(due by July 31st)* July 1 to December 31 *(due by January 31st)*

Qualified Vendor's Mailing Address *(No., Street)*: _____

City: _____ State: _____ ZIP Code: _____

TTE Physical Site Address *(No., Street)*: _____

City: _____ State: _____ ZIP Code: _____

Qualified Vendor's E-mail Address: _____

DDD District(s) Served: _____ DDD Employment Service Specialist(s): _____

Member's Name	Member's DDD ID No.	Original TTE Start Date	Date TTE Stopped	Referred for Community Integrated Employment <i>(Yes / No)</i>	Referred for Competitive Employment <i>(Yes / No)</i>	Made Progressive Move <i>(Yes / No)</i>	Barriers Keeping Member from Making a Progressive Move to Community Integrated or Competitive Employment <i>(Service End Date Reason)</i>

Please respond to each of the outcomes below.

OUTCOMES	FREQUENCY	WAY TO MEASURE		WAY TO MEASURE	
At least 50% of members completing 12 months of participation of their individualized training schedule, whichever comes first, will be referred for Community Integrated Employment, including Employment Support Aide and/or Group Supported Employment services.	Every six months	Through tracking results of each annual Planning Document that occurred during reporting period.	Total members served during six-month period from <u>January to June</u> :	Total number of members who maintained employment from <u>January to June</u> :	Percent of members referred for <u>Community Integrated Employment</u>: <i>(Divide members identified for Community Integrated Employment by total members served during six-month reporting period)</i>
		Total members served during one-year period from <u>January to December</u> :	Total number of members who maintained employment from <u>January to December</u> :	Percent of members referred for <u>Community Integrated Employment</u>: <i>(Divide members identified for Community Integrated Employment by total members served during twelve-month reporting period)</i>	
OUTCOMES	FREQUENCY	WAY TO MEASURE		WAY TO MEASURE	
At least 20% of members receiving this service will be referred for competitive employment.	Every six months	Through tracking results of each annual Planning Document that occurred during reporting period.	Total members served during six-month period from <u>January to June</u> :	Total number of members who maintained employment from <u>January to June</u> :	Percent of members referred for <u>Competitive Employment</u>: <i>(Divide members identified for Competitive Employment or Individual Supported Employment by total members served during twelve-month reporting period)</i>
		Total members served during one-year period from <u>January to December</u> :	Total number of members who maintained employment from <u>January to December</u> :	Percent of members referred for <u>Competitive Employment</u>: <i>(Divide members identified for Competitive Employment or Individual Supported Employment by total members served during twelve-month reporting period)</i>	

Qualified Vendor Administrator's / Designee's Name (Print) _____

Qualified Vendor Administrator's / Designee's Title _____

Qualified Vendor Administrator's / Designee's Signature _____ Date _____

