



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DIVISION OF DEVELOPMENTAL DISABILITIES

Sent on Behalf of DES/DDD Business Operations

Please do not reply to this message

TRANSMITTAL DATE: October 8, 2014

Habilitation, Early Childhood Autism Specialized and Habilitation, Consultation

Necessary revisions have been made to the QVADS system. Beginning October 9th, 2014 Qualified Vendors (QV) may apply for Habilitation, Early Childhood Autism Specialized (service codes: ECM, ECB, ECH) and Habilitation, Consultation (service codes: HCA, HCM, HCB). Depending on a Qualified Vendor's current awarded services, different action steps may apply to your agency.

For existing providers of Habilitation, Specialized Behavior (HBM/ HBB)

- The service of Habilitation, Specialized Behavior (HBM/ HBB) will no longer be solicited.
- ***Each Qualified Vendor that currently provides HBM/ HBB must add and be awarded the service Habilitation, Early Childhood Autism Specialized (ECM/ ECB/ ECH). The agency must complete all service descriptions in the application.***
- Once the vendor adds and is awarded ECM/ ECB/ ECH *all new programs provided by the vendor must start under service codes ECM/ ECB/ ECH*. No new HBM/ HBB programs will be authorized to start.
- Transition of Members:
 - Each ISP team must create a plan to transition each child from the Habilitation, Specialized Behavior (HBM/ HBB) and associated Habilitation, Support (HAH), to Habilitation, Early Childhood Autism Specialized (ECM/ ECB/ ECH). This plan must include identifying a date to end all HBM/ HBB and associated HAH authorizations and a start date for all ECM, ECB, and ECH authorizations.
 - There may be unique considerations for each team in planning these transitions. Considerations may include direct care staff employment relationships, duration of time the child has received services under the HBM program, or other logistical issues.
 - DDD will monitor the transition of all authorizations. The QV must leave HBM/ HBB on its QVA until all members are transitioned.
 - There may be some period of time the QV has approved programs authorized for some children under ECM/ECB/ECH and other children authorized under HBM/ HBB. **There should be no instances where an individual member has open authorizations for ECM/ ECB/ ECH and HBM/ HBB at the same time.** The HBM program must have an agreed upon stop date and the ECM program an agreed upon start date reflected on the ISP service plan (DD-1500).

New applicants for Habilitation, Early Childhood Autism Specialized (ECM/ ECB/ ECH):

- Apply as with all other awarded services. The addition of this service will require Readiness Review and contractual *Good to Go* prior to providing the service.

New applicants for Habilitation, Consultation (HCA/ HCM/ HCB):

- Apply as with all other awarded services. The addition of this service will require Readiness Review and contractual *Good to Go* prior to providing the service.

For general questions about this communication, please contact DDContractsManager@azdes.gov.

For specific questions about adding this service please contact your assigned Contract Specialist via email or by calling (602) 542-6874.