



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Janice K. Brewer
Governor

Clarence H. Carter
Director

May 20, 2011

To: Area Agencies on Aging
Mohave County Career Center One-Stop

From: Melanie K. Starns, M.A.G.
DES Assistant Director
Division of Aging and Adult Services

Subject: SFY 2012 SCSEP Allocations and Policy Updates

The following ALERTS are attached:

<u>ALERT</u>	<u>FUND SOURCE/TYPE</u>
ALERT SFY-12-5	Senior Community Service Employment Program (SCSEP) - Allocations
ALERT SFY-12-10	Senior Community Service Employment Program (SCSEP) – Updates to Chapter 4000

The ALERTS are subject to change as additional information is received by the Division pertaining to the funding sources identified.

ALERTS are available on the Division website using the link:

<https://www.azdes.gov/daas/alerts>

A SFY 2012 contract operating budget is due to the Division of Aging and Adult Services, Fiscal and Contracts Unit by close of business Friday, June 3, 2011. An amendment will be prepared.

Should you have any questions regarding the attached ALERT, please contact your assigned Contract Specialist.

c: Lynn Larson, Nina Sutton, Bridget Casey, Cam Kowal, Jerry Lay, Terri Anderson, Cindy Saverino, Joel Millman, Tammy Frazee, Darrell Funk, Chester Lee, Roberta Blyth, DAAS file



Senior Community Service Employment Program for SFY-2012

This ALERT applies to Area Agency on Aging, Region One Inc., Pima Council on Aging, Northern Arizona Council of Governments, Pinal/Gila Council for Senior Citizens, and Mohave County Career Center One-Stop.

Nationally, the Senior Community Service Employment Program (SCSEP) experienced a net decrease of 25 percent to Regular grant funding. Through a complex statutory funding formula found in the Older Americans Act (OAA), Title V, Section 506, this resulted in a net decrease of \$1,003,439 to the state grant for Program Year 2011/State Fiscal Year 2012 (PY11/SFY12) which runs from July 1, 2011 through June 30, 2012. The decrease in state-level funding counterbalances what was a formula-driven disproportionate increase received in program funding for Program Year 2010 (SFY 11). In addition, an estimated net decrease of 104 training positions statewide (226 to 122) was realized. Training positions are allocated based on Equitable Distribution, as well as past performance of subgrantees in meeting program goals.

Funding is allocated to subgrantees for the following categories: Enrollee Wages and Fringe Benefits (EWF); Other Participant Costs (OPC) for supportive service and training activities, and Administration (TVA). Per Title V of the OAA, not less than 75 percent of a grant award can be used for EWF. Administrative costs cannot exceed 13.5 percent of a total grant award received from the United States Department of Labor.

In addition to Regular grant funding, this ALERT contains estimated PY10/SFY11 Regular and SCSEP2 grant carryover funding. **PY10/SFY11 and SCSEP2 extensions are to be expended no later than December 31, 2011.** SCSEP2 is to continue to be billed to the following codes: Enrollee Wages and Fringe Benefits (EW2); Other Participant Costs (OP2) for supportive service and training activities, and Administration (TV2).

It is recognized that SCSEP is not a fully funded program. Increases in minimum wage and the realization that not all slots are filled 100 percent of the time throughout the program year, impact funds. Although it is the goal of each sub-grantee to fill all training positions, the number of filled positions may vary throughout the program year. Based on historical sub-grantee expenditures, an attrition rate of approximately 8 percent is factored into funding levels. Regular monitoring requires collaboration between the programmatic and fiscal operations of each sub-grantee to maintain the balance between filling position and the funds to support them. The Division of Aging and Adult Services relies on each sub-grantee to expend funds without over or under expending its contracted levels.

As a result of the decrease in funding allocations, the following strategies are available to subgrantees to be implemented immediately in order to balance respective funding and training positions while ensuring they meet or exceed performance measures:

a. Restrict new enrollments.

Until a subgrantee determines their "breakeven point" enrollments for new participants should be on hold. A couple of points to keep in mind:

- As noted in the SCSEP Data Collection Handbook (Participant Form -1/Topic 2) "Subgrantees and local projects are required to take an application from any individual who indicates a desire to apply – even if project staff believe that individual is ineligible..."
- Individuals who are seeking enrollment into SCSEP should be referred to other SCSEP grantees in their respective service areas. Attached, please find the latest SCSEP contact sheet. Another referral resource to be used should be the local Arizona Workforce Connection Career One-Stop.



**Senior Community Service Employment Program
for SFY-2012**

b. Reduce weekly training hours.

Subgrantees may reduce weekly training hours to 20 hours per week for regular participants and 25 hours per week for Program Representatives. Subgrantees may further reduce training hours to a minimum of 18 hours per week for regular participants and 22 hours per week for Program Representatives. Each subgrantee should monitor their hours of training. Although subgrantees have the latitude to reduce hours to meet their funding levels, each must keep in mind the equal treatment of all participants within a given service delivery area. The following is from the Charter Oak Group Forums:

Q: DOL has said that all participants must be treated equally and that benefits must be applied uniformly. Does that apply to a reduction in hours?

A: Yes, the general rule is that all participants should be treated equally. Any reduction of hours must be uniform within a subgrantee, but there may be differences among subgrantees for the same grantee based on funding and enrollment levels. Although DOL has allowed some variation in treatment for participant staff assigned to the project office, any reduction in hours within a subgrantee must apply proportionately to participant staff as well as regular participants.

c. Reduce Program Representative wage rate.

Program Representative wage rates may either remain at \$9.00 per hour or be reduced to \$8.35 per hour.

d. Monitor Durational Limits

Ensure participants who do not qualify for current durational limit waivers are properly exited per program policy. As stated on the call, under *current* policy there are two waivers to durational limits a) severe disability and b) live in an area of persistent unemployment *and* are individuals with severely limited employment prospects. Participants who qualify for either of these *must* be offered the waiver.

As part of the PY11 grant application, DAAS is proposing a change to current policy to eliminate both of these waivers. Once approved, there will no longer be any waiver factors and all participants who meet their durational limit, must be exited.

Durational Rejects render the durational calculation for individual participants inaccurate, so all new Durational Rejects must be resolved as soon as they occur. SPARQ automatically generates all Quarterly Progress Reports (QPR) and Data Quality Reports (DQR) every weekend. As part of their Monday morning routine, all subgrantees should check their DQRs, and address any Durational Rejects immediately.

Subgrantees are cautioned - until approval is received and policy is revised, current durational limit policy applies.

e. Focus on Exits

With a freeze on enrollments, program staff should direct energies to job development. To assist with this effort, this ALERT contains the On-the-Job Experience policy that is being submitted for USDOL approval. OJEs should be used wisely and only for high-performing participants who can be considered "guaranteed" placements once the OJE period is over.

Subgrantees are also reminded to review section 4115 of the SCSEP Policy (Operational Procedures for Program Exits). All documentation and justification must be part of the participant file, including copies of all 30 day termination letters.



Division of Aging and Adult Services
ALERT

SFY-12-5

**Senior Community Service Employment Program
for SFY-2012**

According to a directive received from the U.S. Department of Labor, "layoffs" or involuntary terminations of participants as a result of decreased funding is not an option at this time. Subgrantees are also reminded that with all strategies that are incorporated, participants must be given ample warning of pending changes. It is recommended that at least a one-week notification be sent to all participants and noted in each participant program file.

Subgrantees are to notify the DAAS Mature Worker Program Coordinator via e-mail (joelmillman@azdes.gov) prior to implementation of which strategies are to be implemented in each respective service delivery area. It is further requested that the following DAAS program fiscal staff be included in the notification in order to reduce inquiries that may arise during the billing/timesheet review process: Bridget Casey (bcasey@azdes.gov), Mario Fujino (mfujino@azdes.gov), Shirleen Harvey (sharvey@azdes.gov).

All of the above strategies, including funding allocations, will be revisited throughout the program year to ensure funding is available to maintain overall program integrity and program goals.

Attachment A provides the allocations that identify the contract levels for your respective Planning and Service Area for PY11/SFY12. This does not include PY10/SFY11 carryover funds. **Attachment B** provides an estimate of PY10/SFY11 and SCSEP2 carryover funding. PY11/SFY12 Performance Goals have not yet been determined and will be forwarded to subgrantees once they are finalized.

Should you have any questions regarding the allocation, please contact your assigned Contract Specialist.

STATE GRANTEE: ARIZONA - SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM
TRAINING POSITIONS AND FUNDING

July 1, 2011 - June 30, 2012

PY 11 SCSEP (SFY12)	COUNTY	# POSITIONS	TOTALS
REGION 1	Maricopa	60	60
REGION 2	Pima	19	19
REGION 3	Apache	3	17
	Coconino	2	
	Navajo	2	
	Yavapai	10	
MOHAVE COUNTY	Mohave	13	13
REGION 5	Gila	3	13
	Pinal	10	
		122	122

PY 11 SCSEP (SFY12)	% OF STATE	CONTRACTED WAGESFRINGE	SUPPORTIVE SERVICES	ADMINISTRATION	CONTRACT SUB-TOTAL	10% IN-KIND	CONTRACT TOTAL
REGION 1	48%	\$ 456,145.00	\$ 36,006.00	\$ 57,018.00	\$ 549,169.00	\$ 61,019.00	\$ 610,188.00
REGION 2	16%	\$ 152,048.00	\$ 12,002.00	\$ 19,006.00	\$ 183,056.00	\$ 20,340.00	\$ 203,396.00
REGION 3	14%	\$ 133,042.00	\$ 10,502.00	\$ 16,630.00	\$ 160,174.00	\$ 17,797.00	\$ 177,971.00
MOHAVE COUNTY	11%	\$ 104,533.00	\$ 8,251.00	\$ 13,067.00	\$ 125,851.00	\$ 13,983.00	\$ 139,834.00
REGION 5	11%	\$ 104,533.00	\$ 8,251.00	\$ 13,067.00	\$ 125,851.00	\$ 13,983.00	\$ 139,834.00
	100%	\$ 950,301.00	\$ 75,012.00	\$ 118,788.00	\$ 1,144,101.00	\$ 127,122.00	\$ 1,271,223.00

	PY10 (SFY11) Funding			SCSEP2 Funding		
REGION 1						
	EWF	OPC	ADM	EWF	OPC	ADM
<i>Budgeted</i>	\$ 853,256	\$ 68,257	\$ 106,656	\$ 296,397	\$ 22,841	\$ 37,049
<i>Projected Expended</i>	\$ 853,256	\$ 68,257	\$ 106,656	\$ 234,849	\$ 14,250	\$ 37,049
Estimated Carryover	\$ -	\$ -	\$ -	\$ 61,548	\$ 8,591	\$ -
REGION 2						
	EWF	OPC	ADM	EWF	OPC	ADM
<i>Budgeted</i>	\$ 279,248	\$ 22,338	\$ 34,906	\$ 90,541	\$ 6,977	\$ 11,319
<i>Projected Expended</i>	\$ 203,248	\$ 10,638	\$ 34,906	\$ 60,041	\$ 2,377	\$ 8,819
Estimated Carryover	\$ 76,000	\$ 11,700	\$ -	\$ 30,500	\$ 4,600	\$ 2,500
REGION 3						
	EWF	OPC	ADM	EWF	OPC	ADM
<i>Budgeted</i>	\$ 248,220	\$ 19,856	\$ 31,028	N/A	N/A	N/A
<i>Projected Expended</i>	\$ 236,629	\$ 4,064	\$ 31,028	N/A	N/A	N/A
Estimated Carryover	\$ 11,591	\$ 15,792	\$ -	\$ -	\$ -	\$ -
Mohave County						
	EWF	OPC	ADM	EWF	OPC	ADM
<i>Budgeted</i>	\$ 186,164	\$ 14,892	\$ 23,271	\$ 80,053	\$ 6,169	\$ 10,007
<i>Projected Expended</i>	\$ 133,403	\$ 8,806	\$ 23,271	\$ 73,864	\$ 5,236	\$ 7,637
Estimated Carryover	\$ 52,761	\$ 6,086	\$ -	\$ 6,189	\$ 933	\$ 2,370
REGION 5						
	EWF	OPC	ADM	EWF	OPC	ADM
<i>Budgeted</i>	\$ 186,164	\$ 14,892	\$ 23,271	\$ 80,053	\$ 6,169	\$ 10,007
<i>Projected Expended</i>	\$ 153,722	\$ 9,217	\$ 23,271	\$ 65,270	\$ 1,451	\$ 10,007
Estimated Carryover	\$ 32,442	\$ 5,675	\$ -	\$ 14,783	\$ 4,718	\$ -
Total Estimated Carryover	\$ 172,794	\$ 39,253	\$ -	\$ 113,020	\$ 18,842	\$ 4,870

**Policy and Procedure
for SFY-2012**

This ALERT applies to Area Agency on Aging, Region One Inc., Pima Council on Aging, Northern Arizona Council of Governments, Pinal/Gila Council for Senior Citizens, and Mohave County Career Center One-Stop.

In order to enhance opportunities leading to unsubsidized employment for participants in the Senior Community Service Employment Program (SCSEP), the Department of Economic Security Division of Aging and Adult Services (DAAS) will be including proposed policy for Specialized Training and On-the-Job Experience (OJE) in its Program Year 2011 (SFY 2012) grant application. **Subgrantees are to read Older Worker Bulletin (OWB) 04-04 (Attachment A) for details on these training options.** Use of Specialized Training and OJEs is at the discretion of each subgrantee and is not mandated. Prior to authorizing usage of these training options, DAAS must first obtain approval from the U.S. Department of Labor (USDOL) regarding policy and related specialized training curriculum.

Subgrantees are to take the following action upon receipt of this ALERT:

1. **Identify** Specialized Training curriculum (see OWB 04-04).
2. **Identify** industries and occupations targeted for OJE placements.

Discussion regarding this proposed policy will be a topic included in the monthly SCSEP Conference call on May 27, 2011 at 9:00 am. The final revisions to the policy will be included in the grant application as noted above.

Key Dates:

May 20, 2011	DRAFT Chapter 4000 disseminated as part of ALERT SFY-12-10.
May 27, 2011	Conference call to discuss proposed policy section 4112 "Operational Procedures for Participant Training" (Attachment B). Substantive changes to the policy are highlighted in yellow in the draft.
June 10, 2011	Last day for submittal of comments to DAAS on the draft policy.
July 1, 2011	Final policy version posted to DAAS website. Technical assistance will be made available upon request.
August 1, 2011	Pending USDOL approval , effective date for revised DAAS Policy and Procedures Manual, Chapter 4000 Mature Worker Programs.

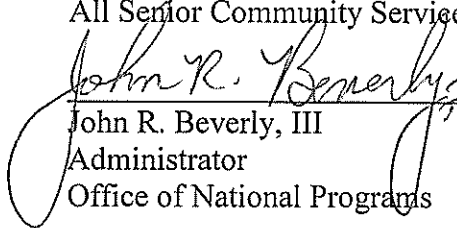
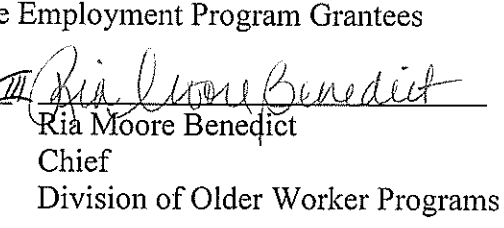
Should you have questions regarding the policies, please contact Tammy Frazee at 602-542-2895 or via email at tfrazee@azdes.gov or Joel Millman at 602-542-6335 or via email at JoelMillman@azdes.gov.

EMPLOYMENT AND TRAINING ADMINISTRATION ADVISORY SYSTEM U.S. DEPARTMENT OF LABOR Washington, D.C. 20210	CLASSIFICATION
	CORRESPONDENCE SYMBOL TDNO
	DATE APR 12 2004

ADVISORY: Older Worker Bulletin No. 04-04

TO: All Senior Community Service Employment Program Grantees

FROM:

 John R. Beverly, III Administrator Office of National Programs	 Ria Moore Benedict Chief Division of Older Worker Programs
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1. PURPOSE: To provide grantees with a framework for permissible training activities under the regular Senior Community Service Employment Program (SCSEP).

2. REFERENCES: Sections 502(b)(1)(I), 502(b)(1)(N)(ii), 502(b)(3), and 502(c)(6)(A)(ii)(iii) of the Older Americans Act Amendments of 2000 (OAA Amendments), Pub. L. 106-501; 20 CFR Part 641.

3. BACKGROUND: Quality training must have a foundation of a good assessment followed by the development of a service strategy which is documented on the Individual Employment Plan (IEP). A good assessment is an ongoing process that lasts throughout a participant's enrollment in SCSEP.

The Individual Employment Plan (IEP) is a decision-making process that utilizes information collected during assessment, including skills, interests, hobbies, barriers, aptitudes, personal preferences, service needs, work history, etc. The IEP functions as a roadmap that clarifies the participant's goals, supportive service needs, and the training required to accomplish the participant's goals and attain unsubsidized employment. SCSEP participants should receive training consistent with their IEP that enables them to: (1) perform their community service assignment; (2) increase self-confidence, skills, educational levels, and job placement potential; (3) improve the quality of the participant's life; and (4) obtain unsubsidized employment.

This bulletin serves to outline the types of training that are permissible under the general SCSEP program.

4. PERMISSIBLE TRAINING ACTIVITIES: Although private-sector training authorized under Section 502(e) of the OAA Amendments is limited by the availability of resources, there are other training resources that may be utilized under the regular program. This bulletin will provide a detailed description of these permissible activities.

Overview of Permissible SCSEP Training.

The SCSEP can offer some practical training opportunities that lead to increased participant self-sufficiency. Grantees are encouraged to approach the provision of training thoughtfully and creatively. With care, training opportunities can be created for participants that are designed especially for the needs of older learners. This bulletin will provide clarification as to the types of permissible training, as well as the conditions that must be met in order to gain permission to provide them.

The training activities that are permissible under the SCSEP are as follows:

- Community service job training
- Skills training
- Classroom instruction
- Lectures
- Seminars
- Individual instruction
- Training through other employment & training programs and/or colleges
- On-the-job experience
- Self-development training

NOTE: (1) No grantee may require a participant to pay for SCSEP training. (2) Workers compensation provided for participants must include on and off- paid community service site training activities. (3) Stand alone job search activities or job clubs are not permitted.

A. Community Service Assignment Training

Community service training is provided through a host agency. This training offers the participant an opportunity through the community service assignment to receive needed skill training at a 501(c)(3) organization or a public agency. A detailed training plan must be developed through the IEP that lists the needed skills and a realistic timeline for learning them.

This type of training at the work place is often more practical than that offered in the classroom. The participant works on real tasks, with actual equipment, dealing with current issues. It may be less time sensitive because the participant can work at his/her own speed to learn a new skill or refresh an old one. Both of these characteristics have been described as helpful for older learners.

Learning on the community service assignment should be promoted as it may be the most cost-effective and participant-friendly approach to serving those who are most in need. Grantees should seek to place individuals in community service assignments which are similar to "in demand" private sector jobs. In addition, grantees may wish to consider rotating

participants to different host agencies where they may obtain additional skills to prepare the participants for unsubsidized employment. When a participant masters the skills needed for a job, they are candidates to move off the program into unsubsidized employment. Additional skill training designed to either allow the participant to more effectively perform the community service assignment or lead to unsubsidized employment is permitted. This training may involve classroom, lectures, seminars, individual instruction, training through other employment and training programs and community colleges. These activities may be combined with each other or with job search activities or job clubs.

Community Service is defined at section 516(1) of the Older Americans Act Amendments of 2000.

Community Service Assignment Requirements:

- A contract is not required, but there must be a host agency agreement.
- The recipient of the training must be a SCSEP participant who is assigned to a community service assignment prior to receiving training.
- The participant must have an IEP that details skills to be attained and timelines for achieving the goal.
- The host agency agreement must specify the nature of the community service assignment, the hours the participant will train, and the circumstances and number of participants the host agency will train.
- Rotation to new host agencies is encouraged to maximize skills attained.
- Specific approval from DOL is not required.

Other Specification(s):

- Community Service may be combined with other training activities, such as skills training, classroom training, lectures, seminars, individual instruction, or on-the-job experience.

B. General Training

General training is training designed to enhance or refresh a participant's basic skills. It includes training activities such as skills training, classroom training, lectures, seminars, and individual instruction. This training must be consistent with the participant's IEP and must be reasonable. In addition, the grant agreement must describe the types of general training that may be offered to participants.

General Training Requirements:

- The grant agreement must assure that individuals trained are eligible SCSEP participants.
- The recipient of the training must be a SCSEP participant who is assigned to a community service assignment prior to receiving training.

- The participant must have an IEP that details skills to be attained and timelines for achieving the goal.
- The training must be consistent with the participant's IEP.
- The types of training to be provided and the training curriculum (if applicable) must be described in the grant agreement or a modification to the grant agreement, whether provided by the grantee or other training vendor.
- The training cost must be reasonable and at no or low cost to the program.
- Grantees must negotiate a contract with third-party training vendors, if applicable.

Other Specification(s):

- General training may be combined with other training activities, such as community service, specialized training, on-the-job experience, or other general training options.

C. Specialized Training

The grantee may elect to provide specialized training designed to prepare a participant for a particular job or industry. After completion of the assessment, the IEP, and assignment to a community service position, a participant may be qualified to benefit from specialized training designed to enhance the participant's opportunity to obtain unsubsidized employment. If the grantee has a specialized training curriculum that meets the approval of the Department through the grant application or a modification of the grant, it may elect to provide this training at no cost to the participant. Or the grantee may elect to enroll the participant in a customized training class through a workforce partner, an educational institution or other training vendor. In this instance, a training contract must be negotiated with deliverable timelines and specific skills learned. Part of the negotiation should involve cost, which may be paid by the grantee, another workforce partner or be provided free of charge. At the end of the training, and consistent with the IEP, the participant may be placed into job search or job club, directly into an unsubsidized job, back into a community service assignment or on-the-job-experience (OJE).

Specialized Training Requirements:

- Training may be provided through the grantee, a workforce partner, an educational institution, or other training vendor.
- A contract must be negotiated with the provider if the provider is not the grantee.
- The contract must detail the specific skills to be learned, the deliverable timelines, and payment responsibilities.
- The types of training to be provided and the training curriculum (if applicable) must be described in the grant agreement or a modification to the grant agreement, whether provided by the grantee or other training vendor.
- The grant agreement must assure that individuals trained are eligible SCSEP participants.
- The training must be consistent with the participant's IEP.
- The training cost must be reasonable.

Other Specification(s):

- Specialized training may be combined with other training activities, such as community service, classroom training, lectures, seminars, individual instruction, or on-the-job experience.

C. On-The-Job-Experience (OJE)

Participation in an appropriate community service assignment provides the opportunity to develop and practice the skills and/or experience the participant must attain in order to secure a desired position. In some instances, however, a participant's IEP may show a goal of obtaining an unsubsidized job with a public or private employer that requires specific skills that are not attainable through the regular community service assignment. In these instances, if the participant has completed at least two weeks at a community service assignment, the grantee may elect to provide the participant with an "on-the-job experience" (OJE) assignment.

The grantee must first negotiate a contract, specifying skills, timelines and benchmarks the participant must achieve in order to be hired permanently by a public or private employer. The potential employer will then place the participant in a suitable training assignment for no more than 40 hours a week for up to twelve (12) weeks to accommodate the gap between actual and needed skill levels. It must also stipulate that at the end of the training period, if the participant's OJE has been satisfactory, the participant will be placed or remain on the potential employer's payroll.

The potential employer may be reimbursed for up to 100 percent of the wages earned by each participant in OJE training that will last no more than 4 weeks. For OJE training that will exceed 4 weeks, the potential employer may be reimbursed for up to 50 percent of the wages earned by each participant in OJE training. In lieu of a reimbursement arrangement, grantees may opt to pay 100 percent of the participant's wages earned while in OJE training.

NOTE: Grantees must determine how much they will reimburse employers. For example, some grantees may wish to reimburse 100 percent for certain participants if they are certain that this employer will hire many participants or to attract new employers. In any case, grantees must balance the "number of individuals served" performance measure requirement with the funding committed to OJE projects.

During the OJE, the grantee must provide significant follow-up in order to address any issues, such as safety concerns or problems with the employer or the participant that may occur. Each grantee may exercise the OJE training option with a particular participant once in any twelve (12) month period. Each grantee may exercise the OJE training option with the same employer, but no more than 5 times per year for the same job category.

OJE Requirements:

1. Contract Requirements

- The contract for the on-the-job experience may be with a public or private employer that is not also an active host agency. An active host agency is an organization that currently provides community service to any SCSEP participant.
- The contract must detail the specific skills to be learned; the training timelines and benchmarks to be achieved; the hours the participant will work each week; and the number of weeks the participant will work for this employer.
- The contract must stipulate that the employer will hire or retain the participant in a permanent part-time or full-time job at the end of the training period if the participant has performed satisfactorily.
- The contract must stipulate that there will be significant follow-up to resolve potential unsafe conditions or issues that arise with the employer or the participant.
- The contract must stipulate the amount the employer will be reimbursed or the amount the participant will be paid in the OJE training. NOTE: Participants may be paid the prevailing wage while in an OJE training assignment.
- The contract must detail whether the grantee or the employer will be responsible for workers compensation claims that derive from the participant's participation in the OJE training.
- No participant may work for more than 40 hours per week, which includes time spent in a community service assignment if the participant is participating in OJE and community service.
- OJE training may not exceed 12 weeks in duration per participant.
- Grantees may reimburse employers for up to 100 percent of the costs of the wages for each participant in an OJE training that does not exceed 4 weeks.
- Grantees may reimburse employers for up to 50 percent of the costs of the wages for each participant in an OJE training that is more than 4 weeks in duration but does not exceed 12 weeks.
- In lieu of a reimbursement arrangement, grantees may opt to pay the participant 100 percent of the wages earned in the OJE training not to exceed 12 weeks.
- Grantees must retain copies of all OJE contracts in the participant's file and agree to supply such information to DOL upon request.

2. Grant Requirements

- A sample contract must be attached to the grant agreement or submitted as part of a modification to the grant agreement.
- The grant application must describe the types of OJE projects that are contemplated by the grantee, including specific locations anticipated, how much employers will be reimbursed, how many hours participants will work, and how many weeks the projects will last. Sample descriptions of anticipated training must also be included.
- The grant application must stipulate that this option will only be exercised with a particular participant once in any twelve (12) month period.

- The grant application must describe the characteristics of the participant who would be eligible for OJE.
- The grant application must describe the types of employers that the grantee intends to contact.
- The grant application must assure that the individuals trained in OJE are eligible SCSEP participants.
- The grant application must assure that training will be based on the IEP.
- The grant application must describe how grantees will ensure safe and healthy work conditions prior to the OJE assignment and how significant follow-up will be accomplished (including potential timeframes) to ensure safe and reasonable work conditions are maintained, as well as to resolve any employer or participant complaints.
- The grant application must stipulate that participants will be in a community service assignment for at least 2 weeks before participating in an OJE.
- The grant application must stipulate that the grantee will not contract for OJE with any organization that is an active host agency.
- The grant application must describe how the grantee will maintain records for OJE participants.

Other Specification(s):

- OJE training may be combined with other training activities, such as community service, classroom training, lectures, seminars, individual instruction, or specialized training.

NOTE: The Department must approve the OJE training option in the grant or a modification to the grant before the grantee may exercise this option.

6. **EFFECTIVE DATE:** Immediately.
7. **INQUIRIES:** Questions should be directed to your Federal Project Officer.

4100 – Senior Community Services Employment Program (SCSEP) - Participant Services

4112 – Operational Procedures for Participant Training

4112.1	Only those individuals who meet the definition of “participant” as defined in Section 4109.7 are eligible to receive SCSEP services.						
4112.2	The SCSEP provides training opportunities to participants that lead to increased participant self-sufficiency. All community service assignment hours as well as other training hours must be entered into SPARQ on a quarterly basis in time for the U.S. Department of Labor to process quarterly program data.						
	<table border="1"> <tr> <td data-bbox="211 401 276 468">A</td> <td data-bbox="276 401 1526 468">Sub-recipients may pay for participant training including the payment of reasonable costs of instructors, classroom rental, training supplies, materials, equipment and tuition.</td> </tr> </table>	A	Sub-recipients may pay for participant training including the payment of reasonable costs of instructors, classroom rental, training supplies, materials, equipment and tuition.				
	A	Sub-recipients may pay for participant training including the payment of reasonable costs of instructors, classroom rental, training supplies, materials, equipment and tuition.					
	Participants who have a community service assignment may be provided the following training opportunities which are to be realistic and consistent with the participant’s IEP:						
	B	1 Community service job training					
		2 Specialized Training					
		3 On-the-Job-Experience					
		4 Skills training					
		5 Classroom training					
		6 Lectures					
7 Seminars							
8 Individual instruction							
9 Training through, or in coordination with other employment and training programs and/or colleges							
10 Self development training							
<table border="1"> <tr> <td data-bbox="211 871 276 919">C</td> <td data-bbox="276 871 1526 919">Participants shall not be required to pay for SCSEP training. Workers’ Compensation provided for participants must include coverage for all community service activities.</td> </tr> </table>	C	Participants shall not be required to pay for SCSEP training. Workers’ Compensation provided for participants must include coverage for all community service activities.					
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4112.2	SCSEP training is provided through the following activities:						
	<table border="1"> <tr> <td colspan="2" data-bbox="211 953 1526 987">Community Service Assignment</td> </tr> <tr> <td colspan="2" data-bbox="211 987 1526 1087">Training may be provided before or during a community service assignment. A viable community service assignment must exist for any program services and training to occur. Individuals who have exited the program are not eligible for SCSEP funded training.</td> </tr> <tr> <td colspan="2" data-bbox="211 1087 1526 1157">Community Service Assignment Form data (Exhibit 4100I) must be completed and entered into SPARQ when an assignment to a host agency is made or has ended.</td> </tr> </table>	Community Service Assignment		Training may be provided before or during a community service assignment. A viable community service assignment must exist for any program services and training to occur. Individuals who have exited the program are not eligible for SCSEP funded training.		Community Service Assignment Form data (Exhibit 4100I) must be completed and entered into SPARQ when an assignment to a host agency is made or has ended.	
	Community Service Assignment						
	Training may be provided before or during a community service assignment. A viable community service assignment must exist for any program services and training to occur. Individuals who have exited the program are not eligible for SCSEP funded training.						
	Community Service Assignment Form data (Exhibit 4100I) must be completed and entered into SPARQ when an assignment to a host agency is made or has ended.						
	1	<table border="1"> <tr> <td data-bbox="276 1157 324 1224">a</td> <td data-bbox="324 1157 1526 1224">Community service training is provided through a host agency and offers the participant an opportunity to receive the needed skill training detailed in their assessments and IEP.</td> </tr> </table>	a	Community service training is provided through a host agency and offers the participant an opportunity to receive the needed skill training detailed in their assessments and IEP.			
		a	Community service training is provided through a host agency and offers the participant an opportunity to receive the needed skill training detailed in their assessments and IEP.				
		<table border="1"> <tr> <td data-bbox="276 1224 324 1312">b</td> <td data-bbox="324 1224 1526 1312">Community Service training is a participant-friendly approach to serving those who are most in need. Community service training is practical, working with real tasks, with actual equipment and dealing with current issues.</td> </tr> </table>	b	Community Service training is a participant-friendly approach to serving those who are most in need. Community service training is practical, working with real tasks, with actual equipment and dealing with current issues.			
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	<table border="1"> <tr> <td data-bbox="276 1312 324 1434">c</td> <td data-bbox="324 1312 1526 1434">Community Service training is developed with the SCSEP staff, the participant and the host agency supervisor and documented on the SCSEP Community Service Assignment Description Form (Exhibit 4100O). Participants may be transferred to different community service assignments to obtain additional skills.</td> </tr> </table>	c	Community Service training is developed with the SCSEP staff, the participant and the host agency supervisor and documented on the SCSEP Community Service Assignment Description Form (Exhibit 4100O). Participants may be transferred to different community service assignments to obtain additional skills.				
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D							
<table border="1"> <tr> <td colspan="2" data-bbox="211 1533 1526 1566">General Training</td> </tr> <tr> <td colspan="2" data-bbox="211 1566 1526 1600">General training is designed to enhance or refresh a participant’s basic skills. It includes skills training, classroom training, lectures, seminars and individual training.</td> </tr> </table>	General Training		General training is designed to enhance or refresh a participant’s basic skills. It includes skills training, classroom training, lectures, seminars and individual training.				
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2	<table border="1"> <tr> <td data-bbox="276 1600 324 1667">a</td> <td data-bbox="324 1600 1526 1667">General training must be consistent with the participant’s IEP and the costs are reasonable and made uniformly available to all participants.</td> </tr> </table>	a	General training must be consistent with the participant’s IEP and the costs are reasonable and made uniformly available to all participants.				
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<table border="1"> <tr> <td data-bbox="276 1667 324 1724">b</td> <td data-bbox="324 1667 1526 1724">General training may be combined with other training activities, such as community service, specialized training, on-the job experience, or other general training options.</td> </tr> </table>	b	General training may be combined with other training activities, such as community service, specialized training, on-the job experience, or other general training options.					
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Specialized Training							
Specialized training is designed to prepare a participant for a particular job or industry.							
3	<table border="1"> <tr> <td colspan="2" data-bbox="276 1791 1526 1858">The participant’s assessment, IEP and assignment determine the training and skills needed to enhance the participant’s opportunity to obtain unsubsidized employment.</td> </tr> <tr> <td data-bbox="276 1858 324 1948">a</td> <td data-bbox="324 1858 1526 1948">At the end of the training, and consistent with the IEP, the participant may be placed into job search or job club, directly into an unsubsidized job, back into a community service assignment or on-the-job-experience (OJE).</td> </tr> </table>	The participant’s assessment, IEP and assignment determine the training and skills needed to enhance the participant’s opportunity to obtain unsubsidized employment.		a	At the end of the training, and consistent with the IEP, the participant may be placed into job search or job club, directly into an unsubsidized job, back into a community service assignment or on-the-job-experience (OJE).		
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a	At the end of the training, and consistent with the IEP, the participant may be placed into job search or job club, directly into an unsubsidized job, back into a community service assignment or on-the-job-experience (OJE).						

4100 – Senior Community Services Employment Program (SCSEP) - Participant Services

4112 – Operational Procedures for Participant Training (continued)

	D	3	b	The subrecipient may elect to enroll the participant in a customized training class through a workforce partner, an educational institution or other training vendor. In this instance, a training contract must be negotiated with deliverable timelines and specific skills learned.
			c	Specialized training may be combined with other training activities, such as community service, classroom training, lectures, seminars, individual instruction, or on-the-job experience.
			d	Training may be provided through the subrecipient, a workforce partner, an educational institution, or other training vendor.
			e	A contract must be negotiated with the provider if the provider is not the subrecipient.
			f	The contract must detail the curriculum, including specific skills to be learned, the deliverable timelines, and payment responsibilities.
			g	Subrecipients are to notify the grantee of all specialized training considered prior to implementation.
			h	Individuals considered for specialized training are eligible SCSEP participants.
			i	The training must be consistent with the participant's IEP.
			j	The training cost must be reasonable.
			4112.2	E
a	Subrecipients may enter into an OJE relationship with qualified employers based on the following models: reimbursement or direct pay . Once a model, rate and length of the OJE has been determined it cannot be changed once it is entered into a signed OJE agreement. Subrecipients will use OJE Training Plan (see Exhibit 4100U) and OJE Agreements (see Exhibit 4100V- Reimbursement and Exhibit 4100W-Direct Pay)			
Reimbursement Model: An employer may be reimbursed for the wages earned by each participant and associated workers compensation costs during the OJE training period. Reimbursement rates, will be one of the following:				
1	100% reimbursement for a period not to exceed four (4) weeks at a minimum of 20 hours per week, not to exceed 40 hours per week based on available funding.			
2	50% reimbursement for a period not to exceed twelve (12) weeks at a minimum of 20 hours per week, not to exceed 40 hours per week based on available funding.			
3	Payment to employers is to be managed by an invoice system that clearly documents the number of hours worked each day by the participant and the rate of pay for the time period. Invoices must be signed by both the participant and the employer or only by the employer if accompanying documentation (timesheets/timecards) is signed by the participant and reconciled to the invoice.			
c	Direct Pay Model: Subrecipients may directly pay the OJE participant's wages during the OJE training experience. Direct pay may not exceed a period of four (4) weeks at a minimum of 20 hours per week, not to exceed 40 hours per week based on available funding. The subrecipient is responsible for 100% of workers compensation in this model.			

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4100 – Senior Community Services Employment Program (SCSEP) - Participant Services

4112 – Operational Procedures for Participant Training (continued)

4112.2	E	4	d	OJE Guidelines:	
				1	Participants must complete a minimum of two weeks at a community service assignment prior to being eligible for an OJE. Eligible participants will be determined to be “OJE-ready” based on documented assessments. Results of assessments and justification for OJE noted in the participant’s IEP, corresponding case notes will be maintained in the participant’s file.
				2	OJEs are paid for with Enrollee Wage and Fringe (EWF) funds. Participants are to be reimbursed at the prevailing wage.
				3	Each subrecipient may exercise the OJE training option with the same employer, but no more than five (5) times per year for the same job category.
				4	A participant must remain assigned to a host agency during the OJE period in order to receive any SCSEP services, including training.
				5	Each subrecipient may exercise the OJE training option with the same employer, but no more than 5 times per year for the same job category. Active host agencies are not eligible to participate in OJEs. An active host agency is an organization that currently provides service to any SCSEP participant.
				6	OJEs shall not to exceed 40 hours per week.
				7	All OJE assignments are based on the participant’s IEP and included in the IEP case notes
				8	OJE assignments must pay the participant the prevailing wage for the job to be performed. It is expected that OJEs will be entered into for positions with a wage above minimum wage. Subrecipients must ensure that they maintain sufficient funding to meet all performance measures. Payment of worker’s compensation is to be negotiated with each employer except when the Direct Payment model is used.
				9	The employer must agree to assurances that participants will be treated like new employees.
		10	OJEs are not considered placements into unsubsidized employment. The start work date on the Unsubsidized Employment Form should be the first day on the employer’s payroll after the OJE has ended and the participant has exited.		
		e	Identifying employers for OJE – the subgrantee will target employers for OJEs who demonstrate the following:		
			1	Commitment to hiring mature workers including a pledge to hire the OJE participant at the start of the OJE	
			2	A willingness to develop an informal training program to meet the needs of the OJE participant	
			3	Commitment to maintain records on the OJE skills attainment consistent with the contract provisions	
			4	Demonstrated adherence to all applicable safety and health requirements of the state and local jurisdiction and no recent history of violations (self attestation by employer)	
			5	A commitment to retain the OJE participant as an employee after the OJE reimbursement period has ended.	
		f	6	A commitment to allow follow-up by SCSEP staff with the placed participant during and after the OJE period.	
			OJE Training Plan – A training plan will be incorporated into each contract with an employer. The training plan will outline the skills to be developed and the methods to be used to develop those skills. Training plans will be individualized and based on the participants needs as reflected in the IEP. The specific content will be tailored to the individual participant needs and employer expectations. The training plan will provide sufficient detail to ensure skill attainment is tracked.		

4100 – Senior Community Services Employment Program (SCSEP) - Participant Services					
4112 – Operational Procedures for Participant Training (continued)					
4112.2	E	4	g	Documenting OJEs – all OJE activity is to be documented to the fullest extent possible in each participant file. At a minimum, the participant file must contain the following documents:	
				1	OJE Employer Contract
				2	OJE Training Plan
				3	Assessment results and Individual Employment Plan indicating the OJE as an activity
				4	Detailed case notes indicating the justification for the OJE based on assessments and employer training suitability
				5	The subrecipient is responsible to ensure compliance with all OJE requirements as mentioned in the SCSEP Data Collection Handbook, Older Worker Bulletin 04-04, rules and regulations as they pertain to SCSEP on-the-job experience assignments.
4112.3		The SCSEP provides coordination with other training and placement programs through the Workforce Investment Act (WIA) One-Stop System. The WIA creates a seamless service delivery system for individuals seeking workforce development services by linking the One-Stop partners in the One-Stop Delivery System.			
	A	The SCSEP is a required partner program under the Workforce Investment Act (WIA). As such, it is a part of the One-Stop Delivery System. SCSEP grantees are required to follow all applicable rules under WIA and its regulations.			
	B	SCSEP sub-recipients are to coordinate with the local One-Stop Delivery System to provide eligible and ineligible individuals with access to other activities and programs carried out by other One-Stop partners.			
4112.4		Participants may not be forced to use their own vehicles for community service activities. If a participant does use their own vehicle for any community service related activity:			
	A	The sub-recipient must verify the participant has a valid driver's license and liability insurance.			
	B	The participant meets all safety requirements of the sub-recipient for use of a personal vehicle.			
4112.5		All participant training related activities are to be documented in case notes and maintained as part of the participant's permanent file.			

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{Subgrantee Letterhead}

On-the-Job Experience Training Plan

This document is an On-the-Job Experience Training Plan between

_____, hereinafter referred to as the Participant, and
(PARTICIPANT NAME)

DRAFT

Employer Name:

Employer Address:

Contact Person(s):

Phone #:

Email:

in the position of _____ for the period from _____ to _____

DRAFT

Employer agrees to:

- 1. Provide adequate supervision and training to the Participant.
- 2. Describe specific skills to be learned by the Participant listed below:

DRAFT

- 3. Provide training timelines and benchmarks of successful work to the Participant listed below:
- 4. Retain the Participant as a permanent, unsubsidized employee upon successful completion of the OJE training.

Participant agrees to:

1. Participate in his/her training to the full scope of his/her abilities, and learn the job as quickly as possible.
2. Consent to unsubsidized employment with this employer upon successful completion of the OJE training.

Signature of Employer

Date

DRAFT

Signature of Participant

Date

Signature of SCSEP Employment Specialist

Date

DRAFT

DRAFT

{Subgrantee Letterhead}

On-the-Job Experience Reimbursement Contract

This document is an *On-the-job Experience Reimbursement Contract* between

_____, hereinafter referred to as SCSEP, and
(EMPLOYMENT SPECIALIST NAME)

DRAFT

Employer Name:

Employer Address:

Contact Person(s):

Phone #:

Email:

to provide On-the-Job Experience to:

in the position of _____

for the period from _____

to _____

DRAFT

Employer agrees to:

1. Pay the On-the-Job Experience (OJE) Participant \$ _____ per hour for _____ hours per week for _____ weeks, and pay FICA (Social Security) and worker's compensation for the Participant.
2. Retain the Participant as a permanent employee upon successful completion of the OJE period.
3. Offer adequate supervision and training as outlined in the OJE Training Plan.
4. Provide a completed copy of the OJE Training Plan to the Participant and his/her direct OJE supervisor, and attach a copy to this contract.
5. Provide a safe, clean, drug-free work environment, necessary liability coverage, and to the viable degree, comply with Section 504 of the Rehabilitation Act of 1973.
6. Assist with the monitoring and evaluation of the Participant by conferring with SCSEP.
7. Report any problems to SCSEP that cannot be suitably resolved or which could hinder the successful completion of the OJE.
8. Verify that this OJE will not displace any other paid employee or volunteer nor discriminate with regard to race, color or creed.

DRAFT

SCSEP agrees to:

1. Reimburse the Employer for _____ % of the wages paid to the Participant during the OJE training period stated above. (The reimbursement rate may not exceed 100% for training periods up to four weeks, or 50% for training periods up to 12 weeks.)
2. Provide the Employer with appropriate forms and a schedule for obtaining said reimbursements.
3. Monitor and evaluate the Participant on a regular basis to assure successful completion of the OJE training period, provide counseling and supportive services as needed, and resolve any difficulties.
4. Follow the progress of the Participant after completion of the OJE training period, and continue to provide counseling and supportive services as needed.
5. Prepare all necessary documents for the successful completion of the OJE training period.
6. Retain a copy of this OJE Training Reimbursement Contract in the Participant's SCSEP file.

Other negotiated provisions include:

Signature of SCSEP Sub-Grantee

Date

Signature of Employer

Date

{Subgrantee Letterhead}

**On-the-Job Experience Letter of Agreement
(Direct Pay Model)**

This document is an *On-the-Job Experience Letter of Agreement* between

_____, hereinafter referred to as SCSEP, and
(SCSEP SUB-GRANTEE NAME)

Employer Name: _____
Employer Address: _____
Contact Person(s): _____
Phone #: _____ Email: _____

to provide On-the-Job Experience to: _____
in the position of _____ for the period from _____ to _____

Employer agrees to:

1. Retain the Participant as a permanent employee upon successful completion of the OJE period.
2. Offer adequate supervision and training as outlined in the OJE Training Plan.
3. Provide a completed copy of the OJE Training Plan to the Participant and his/her direct OJE Supervisor, and attach a copy to this contract.
4. Sign the Participant's timesheet to verify hours worked and submit the document to SCSEP by the specified deadline.
5. Provide a safe, clean, drug-free work environment, necessary liability coverage, and to the viable degree, comply with Section 504 of the Rehabilitation Act of 1973.
6. Assist with the monitoring and evaluation of the Participant by conferring with SCSEP.
7. Report any problems to SCSEP that cannot be suitably resolved or which could hinder the successful completion of the OJE.
8. Verify that this OJE will not displace any other paid employee or volunteer nor discriminate with regard to race, color or creed.

SCSEP agrees to:

1. Pay the On-the-Job Experience (OJE) Participant \$ _____ per hour for _____ hours per week for _____ weeks, and pay FICA (Social Security) and worker's compensation for the Participant.
2. Provide the Participant with timesheets and other appropriate written information.
3. Monitor and evaluate the Participant on a regular basis to assure successful completion of the OJE training period, provide counseling and supportive services as needed, and resolve any difficulties.
4. Follow the progress of the Participant after completion of the OJE training period, and continue to provide counseling and supportive services as needed.
5. Prepare all necessary documents for the successful completion of the OJE training period.
6. Retain a copy of this OJE Training Reimbursement Contract in the Participant's SCSEP file.

Other negotiated provisions include:

Signature of SCSEP Sub-Grantee *Date*

Signature of Employer *Date*

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

REGION 1	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 ALERTS	INCREASE (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ 562,353.00	\$ 332,060.00	\$ -	\$ 332,060.00
2. OAA ADMIN. III C-1	\$ -	\$ 798,784.00	\$ 798,784.00	\$ -	\$ 798,784.00
3. OAA ADMIN. III-E	\$ -	\$ 147,681.00	\$ 147,681.00	\$ -	\$ 147,681.00
4. SSBG ADMIN.	\$ -	\$ 187,137.00	\$ 187,137.00	\$ -	\$ 187,137.00
5. TITLE III-B	\$ -	\$ 3,207,764.00	\$ 3,207,764.00	\$ -	\$ 3,207,764.00
6. TITLE III-C1	\$ -	\$ 2,523,700.00	\$ 2,523,700.00	\$ -	\$ 2,523,700.00
7. TITLE III-C2	\$ -	\$ 1,985,224.00	\$ 1,985,224.00	\$ -	\$ 1,985,224.00
8. TITLE III-D	\$ -	\$ 178,368.00	\$ 178,368.00	\$ -	\$ 178,368.00
9. TITLE III-E CAREGIVER	\$ -	\$ 1,236,463.00	\$ 1,236,463.00	\$ -	\$ 1,236,463.00
10. NSIP	\$ -	\$ 713,018.00	\$ 713,018.00	\$ -	\$ 713,018.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 32,350.00	\$ 32,350.00	\$ -	\$ 32,350.00
12. TITLE VII FED. OMB	\$ -	\$ 140,428.00	\$ 140,428.00	\$ -	\$ 140,428.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 4,414,737.00	\$ 2,342,112.00	\$ -	\$ 2,342,112.00
14. STATE OMBUDSMAN	\$ -	\$ 395,301.00	\$ 395,301.00	\$ -	\$ 395,301.00
15. STATE RESPITE	\$ -	\$ 251,137.00	\$ 251,137.00	\$ -	\$ 251,137.00
16. SSBG (SERVICES)	\$ -	\$ 1,746,112.00	\$ 4,056,055.00	\$ -	\$ 4,056,055.00
17. S.H.I.P.	\$ -	\$ 256,305.00	\$ 256,305.00	\$ -	\$ 256,305.00
18. SENIOR PATROL	\$ -	\$ 16,103.00	\$ 16,103.00	\$ -	\$ 16,103.00
19. AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
20. REFUGEE	\$ -	\$ 70,000.00	\$ 70,000.00	\$ -	\$ 70,000.00
21. ALZHEIMER'S CAREPRO	\$ -	\$ -	\$ -	\$ -	\$ -
22. SCSEP (TITLE V)	\$ -	\$ -	\$ -	\$ 549,169.00	\$ 549,169.00
23. SCSEP2 (TITLE V) CARRYOVER	\$ 70,139.00	\$ -	\$ 70,139.00	\$ -	\$ 70,139.00
TOTAL	\$ 70,139.00	\$18,862,965.00	\$ 18,940,129.00	\$ 549,169.00	\$ 19,489,298.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

REGION 2	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 ALERTS	INCREASE (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ 254,036.00	\$ 149,629.00	\$ -	\$ 149,629.00
2. OAA ADMIN. III C-1	\$ -	\$ 309,019.00	\$ 309,019.00	\$ -	\$ 309,019.00
3. OAA ADMIN. III-E	\$ -	\$ 49,778.00	\$ 49,778.00	\$ -	\$ 49,778.00
4. SSBG ADMIN.	\$ -	\$ 5,594.00	\$ 110,001.00	\$ -	\$ 110,001.00
5. TITLE III-B	\$ -	\$ 1,132,255.00	\$ 1,132,255.00	\$ -	\$ 1,132,255.00
6. TITLE III-C1	\$ -	\$ 895,378.00	\$ 895,378.00	\$ -	\$ 895,378.00
7. TITLE III-C2	\$ -	\$ 694,456.00	\$ 694,456.00	\$ -	\$ 694,456.00
8. TITLE III-D	\$ -	\$ 62,118.00	\$ 62,118.00	\$ -	\$ 62,118.00
9. TITLE III-E CAREGIVER	\$ -	\$ 430,606.00	\$ 430,606.00	\$ -	\$ 430,606.00
10. NSIP	\$ -	\$ 226,799.00	\$ 226,799.00	\$ -	\$ 226,799.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 11,266.00	\$ 11,266.00	\$ -	\$ 11,266.00
12. TITLE VII FED. OMB	\$ -	\$ 48,905.00	\$ 48,905.00	\$ -	\$ 48,905.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 617,067.00	\$ 617,067.00	\$ -	\$ 617,067.00
14. STATE OMBUDSMAN	\$ -	\$ 197,057.00	\$ 197,057.00	\$ -	\$ 197,057.00
15. STATE RESPITE	\$ -	\$ 86,849.00	\$ 86,849.00	\$ -	\$ 86,849.00
16. SSBG (SERVICES)	\$ -	\$ 21,116.00	\$ 21,116.00	\$ -	\$ 21,116.00
17. S.H.I.P.	\$ -	\$ 128,153.00	\$ 128,153.00	\$ -	\$ 128,153.00
18. SENIOR PATROL	\$ -	\$ 16,103.00	\$ 16,103.00	\$ -	\$ 16,103.00
19. REFUGEE	\$ -	\$ 34,000.00	\$ 34,000.00	\$ -	\$ 34,000.00
20. DIRECT CARE CURRICULUM	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
21. SCSEP (TITLE V)	\$ 87,700.00	\$ -	\$ 87,700.00	\$ 183,056.00	\$ 270,756.00
22. SCSEP2 (TITLE V) CARRYOVER	\$ 37,600.00	\$ -	\$ 37,600.00	\$ -	\$ 37,600.00
TOTAL	\$ 125,300.00	\$ 5,260,555.00	\$ 5,385,855.00	\$ 183,056.00	\$ 5,568,911.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

REGION 3	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 ALERTS	INCREASE (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ 109,116.00	\$ 62,356.00	\$ -	\$ 62,356.00
2. OAA ADMIN. III C-1	\$ -	\$ 166,773.00	\$ 166,773.00	\$ -	\$ 166,773.00
3. OAA ADMIN. III-E	\$ -	\$ 21,344.00	\$ 21,344.00	\$ -	\$ 21,344.00
4. SSBG ADMIN.	\$ -	\$ 28,276.00	\$ 28,276.00	\$ -	\$ 28,276.00
5. TITLE III-B	\$ -	\$ 613,740.00	\$ 613,740.00	\$ -	\$ 613,740.00
6. TITLE III-C1	\$ -	\$ 489,242.00	\$ 489,242.00	\$ -	\$ 489,242.00
7. TITLE III-C2	\$ -	\$ 371,084.00	\$ 371,084.00	\$ -	\$ 371,084.00
8. TITLE III-D	\$ -	\$ 32,955.00	\$ 32,955.00	\$ -	\$ 32,955.00
9. TITLE III-E CAREGIVER	\$ -	\$ 228,443.00	\$ 228,443.00	\$ -	\$ 228,443.00
10. NSIP	\$ -	\$ 280,113.00	\$ 280,113.00	\$ -	\$ 280,113.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 5,977.00	\$ 5,977.00	\$ -	\$ 5,977.00
12. TITLE VII FED. OMB	\$ -	\$ 25,945.00	\$ 25,945.00	\$ -	\$ 25,945.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 901,462.00	\$ 480,624.00	\$ -	\$ 480,624.00
14. STATE OMBUDSMAN	\$ -	\$ 46,376.00	\$ 46,376.00	\$ -	\$ 46,376.00
15. STATE RESPITE	\$ -	\$ 34,204.00	\$ 34,204.00	\$ -	\$ 34,204.00
16. SSBG (SERVICES)	\$ -	\$ 411,208.00	\$ 878,806.00	\$ -	\$ 878,806.00
17. S.H.I.P.	\$ -	\$ 96,114.00	\$ 96,114.00	\$ -	\$ 96,114.00
18. SENIOR PATROL	\$ -	\$ 16,103.00	\$ 16,103.00	\$ -	\$ 16,103.00
19. AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
20. SCSEP (TITLE V)	\$ 27,383.00	\$ -	\$ 27,383.00	\$ 160,174.00	\$ 187,557.00
21. SCSE2 (TITLE V) CARRYOVER	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 27,383.00	\$ 3,878,475.00	\$ 3,905,858.00	\$ 160,174.00	\$ 4,066,032.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

REGION 4	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 ALERTS	INCREASE (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ 105,089.00	\$ 60,066.00	\$ -	\$ 60,066.00
2. OAA ADMIN. III C-1	\$ -	\$ 190,929.00	\$ 190,929.00	\$ -	\$ 190,929.00
3. OAA ADMIN. III-E	\$ -	\$ 26,172.00	\$ 26,172.00	\$ -	\$ 26,172.00
4. SSBG ADMIN.	\$ -	\$ 35,653.00	\$ 35,653.00	\$ -	\$ 35,653.00
5. TITLE III-B	\$ -	\$ 670,244.00	\$ 670,244.00	\$ -	\$ 670,244.00
6. TITLE III-C1	\$ -	\$ 533,213.00	\$ 533,213.00	\$ -	\$ 533,213.00
7. TITLE III-C2	\$ -	\$ 406,717.00	\$ 406,717.00	\$ -	\$ 406,717.00
8. TITLE III-D	\$ -	\$ 36,185.00	\$ 36,185.00	\$ -	\$ 36,185.00
9. TITLE III-E CAREGIVER	\$ -	\$ 250,839.00	\$ 250,839.00	\$ -	\$ 250,839.00
10. NSIP	\$ -	\$ 178,109.00	\$ 178,109.00	\$ -	\$ 178,109.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 6,563.00	\$ 6,563.00	\$ -	\$ 6,563.00
12. TITLE VII FED. OMB	\$ -	\$ 28,488.00	\$ 28,488.00	\$ -	\$ 28,488.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 867,960.00	\$ 462,750.00	\$ -	\$ 462,750.00
14. STATE OMBUDSMAN	\$ -	\$ 43,095.00	\$ 43,095.00	\$ -	\$ 43,095.00
15. STATE RESPITE	\$ -	\$ 34,743.00	\$ 34,743.00	\$ -	\$ 34,743.00
16. SSBG (SERVICES)	\$ -	\$ 400,835.00	\$ 882,127.00	\$ -	\$ 882,127.00
17. S.H.I.P.	\$ -	\$ 64,077.00	\$ 64,077.00	\$ -	\$ 64,077.00
18. SENIOR PATROL	\$ -	\$ 16,103.00	\$ 16,103.00	\$ -	\$ 16,103.00
19. AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
20. ALZHEIMER'S CAREPRO	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 3,895,014.00	\$ 3,926,073.00	\$ -	\$ 3,926,073.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

REGION 5	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 ALERTS	INCREASE (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ 88,096.00	\$ 50,100.00	\$ -	\$ 50,100.00
2. OAA ADMIN. III C-1	\$ -	\$ 142,489.00	\$ 142,489.00	\$ -	\$ 142,489.00
3. OAA ADMIN. III-E	\$ -	\$ 16,489.00	\$ 16,489.00	\$ -	\$ 16,489.00
4. SSBG ADMIN.	\$ -	\$ 26,388.00	\$ 26,388.00	\$ -	\$ 26,388.00
5. TITLE III-B	\$ -	\$ 453,953.00	\$ 453,953.00	\$ -	\$ 453,953.00
6. TITLE III-C1	\$ -	\$ 363,438.00	\$ 363,438.00	\$ -	\$ 363,438.00
7. TITLE III-C2	\$ -	\$ 272,322.00	\$ 272,322.00	\$ -	\$ 272,322.00
8. TITLE III-D	\$ -	\$ 24,086.00	\$ 24,086.00	\$ -	\$ 24,086.00
9. TITLE III-E CAREGIVER	\$ -	\$ 166,970.00	\$ 166,970.00	\$ -	\$ 166,970.00
10. NSIP	\$ -	\$ 136,156.00	\$ 136,156.00	\$ -	\$ 136,156.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 4,369.00	\$ 4,369.00	\$ -	\$ 4,369.00
12. TITLE VII FED. OMB	\$ -	\$ 18,963.00	\$ 18,963.00	\$ -	\$ 18,963.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 733,085.00	\$ 391,118.00	\$ -	\$ 391,118.00
14. STATE OMBUDSMAN	\$ -	\$ 37,080.00	\$ 37,080.00	\$ -	\$ 37,080.00
15. STATE RESPITE	\$ -	\$ 22,695.00	\$ 22,695.00	\$ -	\$ 22,695.00
16. SSBG (SERVICES)	\$ -	\$ 237,487.00	\$ 617,450.00	\$ -	\$ 617,450.00
17. S.H.I.P.	\$ -	\$ 32,038.00	\$ 32,038.00	\$ -	\$ 32,038.00
18. SENIOR PATROL	\$ -	\$ 16,103.00	\$ 16,103.00	\$ -	\$ 16,103.00
19. AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
20. DIRECT CARE CURRICULUM	\$ -	\$ -	\$ -	\$ -	\$ -
21. SCSEP (TITLE V)	\$ 38,117.00	\$ -	\$ 38,117.00	\$ 125,851.00	\$ 163,968.00
22. SCSEP2 (TITLE V) CARRYOVER	\$ 19,501.00	\$ -	\$ 19,501.00	\$ -	\$ 19,501.00
TOTAL	\$ 57,618.00	\$ 2,792,207.00	\$ 2,849,825.00	\$ 125,851.00	\$ 2,975,676.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

REGION 6	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 ALERTS	INCREASE (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ 82,254.00	\$ 46,733.00	\$ -	\$ 46,733.00
2. OAA ADMIN. III C-1	\$ -	\$ 121,406.00	\$ 121,406.00	\$ -	\$ 121,406.00
3. OAA ADMIN. III-E	\$ -	\$ 12,275.00	\$ 12,275.00	\$ -	\$ 12,275.00
4. SSBG ADMIN.	\$ -	\$ 26,724.00	\$ 26,724.00	\$ -	\$ 26,724.00
5. TITLE III-B	\$ -	\$ 357,918.00	\$ 357,918.00	\$ -	\$ 357,918.00
6. TITLE III-C1	\$ -	\$ 288,042.00	\$ 288,042.00	\$ -	\$ 288,042.00
7. TITLE III-C2	\$ -	\$ 212,670.00	\$ 212,670.00	\$ -	\$ 212,670.00
8. TITLE III-D	\$ -	\$ 18,717.00	\$ 18,717.00	\$ -	\$ 18,717.00
9. TITLE III-E CAREGIVER	\$ -	\$ 129,749.00	\$ 129,749.00	\$ -	\$ 129,749.00
10. NSIP	\$ -	\$ 93,824.00	\$ 93,824.00	\$ -	\$ 93,824.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 3,395.00	\$ 3,395.00	\$ -	\$ 3,395.00
12. TITLE VII FED. OMB	\$ -	\$ 14,736.00	\$ 14,736.00	\$ -	\$ 14,736.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 685,455.00	\$ 365,754.00	\$ -	\$ 365,754.00
14. STATE OMBUDSMAN	\$ -	\$ 35,207.00	\$ 35,207.00	\$ -	\$ 35,207.00
15. STATE RESPITE	\$ -	\$ 19,628.00	\$ 19,628.00	\$ -	\$ 19,628.00
16. SSBG (SERVICES)	\$ -	\$ 350,488.00	\$ 705,710.00	\$ -	\$ 705,710.00
17. S.H.I.P.	\$ -	\$ 32,038.00	\$ 32,038.00	\$ -	\$ 32,038.00
18. SENIOR PATROL	\$ -	\$ 16,103.00	\$ 16,103.00	\$ -	\$ 16,103.00
19. AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 2,500,629.00	\$ 2,500,629.00	\$ -	\$ 2,500,629.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

REGION 7	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 ALERTS	INCREASE (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ 19,956.00	\$ 19,956.00	\$ -	\$ 19,956.00
2. OAA ADMIN. III C-1	\$ -	\$ 138,140.00	\$ 138,140.00	\$ -	\$ 138,140.00
3. OAA ADMIN. III-E	\$ -	\$ 15,620.00	\$ 15,620.00	\$ -	\$ 15,620.00
4. SSBG ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -
5. TITLE III-B	\$ -	\$ 434,170.00	\$ 434,170.00	\$ -	\$ 434,170.00
6. TITLE III-C1	\$ -	\$ 368,311.00	\$ 368,311.00	\$ -	\$ 368,311.00
7. TITLE III-C2	\$ -	\$ 259,630.00	\$ 259,630.00	\$ -	\$ 259,630.00
8. TITLE III-D	\$ -	\$ 23,065.00	\$ 23,065.00	\$ -	\$ 23,065.00
9. TITLE III-E CAREGIVER	\$ -	\$ 161,690.00	\$ 161,690.00	\$ -	\$ 161,690.00
10. NSIP	\$ -	\$ 527,064.00	\$ 527,064.00	\$ -	\$ 527,064.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 4,366.00	\$ 4,366.00	\$ -	\$ 4,366.00
12. TITLE VII FED. OMB	\$ -	\$ 18,276.00	\$ 18,276.00	\$ -	\$ 18,276.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 143,230.00	\$ 143,230.00	\$ -	\$ 143,230.00
14. STATE OMBUDSMAN	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
15. STATE RESPITE	\$ -	\$ 6,372.00	\$ 6,372.00	\$ -	\$ 6,372.00
16. SSBG (SERVICES)	\$ -	\$ -	\$ -	\$ -	\$ -
17. S.H.I.P.	\$ -	\$ 16,019.00	\$ 16,019.00	\$ -	\$ 16,019.00
18. SENIOR PATROL	\$ -	\$ 16,103.00	\$ 16,103.00	\$ -	\$ 16,103.00
19. AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
20. NAVAJO SENIOR CTRS.	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 2,182,012.00	\$ 2,182,012.00	\$ -	\$ 2,182,012.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

REGION 8	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 ALERTS	INCREASE (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ 21,501.00	\$ 21,501.00	\$ -	\$ 21,501.00
2. OAA ADMIN. III C-1	\$ -	\$ 175,027.00	\$ 175,027.00	\$ -	\$ 175,027.00
3. OAA ADMIN. III-E	\$ -	\$ 22,994.00	\$ 22,994.00	\$ -	\$ 22,994.00
4. SSBG ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -
5. TITLE III-B	\$ -	\$ 554,611.00	\$ 554,611.00	\$ -	\$ 554,611.00
6. TITLE III-C1	\$ -	\$ 442,117.00	\$ 442,117.00	\$ -	\$ 442,117.00
7. TITLE III-C2	\$ -	\$ 335,322.00	\$ 335,322.00	\$ -	\$ 335,322.00
8. TITLE III-D	\$ -	\$ 29,778.00	\$ 29,778.00	\$ -	\$ 29,778.00
9. TITLE III-E CAREGIVER	\$ -	\$ 206,422.00	\$ 206,422.00	\$ -	\$ 206,422.00
10. NSIP	\$ -	\$ 111,621.00	\$ 111,621.00	\$ -	\$ 111,621.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 5,400.00	\$ 5,400.00	\$ -	\$ 5,400.00
12. TITLE VII FED. OMB	\$ -	\$ 23,444.00	\$ 23,444.00	\$ -	\$ 23,444.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 157,141.00	\$ 157,141.00	\$ -	\$ 157,141.00
14. STATE OMBUDSMAN	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
15. STATE RESPITE	\$ -	\$ 6,372.00	\$ 6,372.00	\$ -	\$ 6,372.00
16. SSBG (SERVICES)	\$ -	\$ -	\$ -	\$ -	\$ -
17. S.H.I.P.	\$ -	\$ 16,019.00	\$ 16,019.00	\$ -	\$ 16,019.00
18. SENIOR PATROL	\$ -	\$ 16,103.00	\$ 16,103.00	\$ -	\$ 16,103.00
19. AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 2,153,872.00	\$ 2,153,872.00	\$ -	\$ 2,153,872.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

REGION 9	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 ALERTS	INCREASE (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -
2. OAA ADMIN. III C-1	\$ -	\$ -	\$ -	\$ -	\$ -
3. OAA ADMIN. III-E	\$ -	\$ -	\$ -	\$ -	\$ -
4. SSBG ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -
5. TITLE III-B	\$ -	\$ -	\$ -	\$ -	\$ -
6. TITLE III-C1	\$ -	\$ -	\$ -	\$ -	\$ -
7. TITLE III-C2	\$ -	\$ -	\$ -	\$ -	\$ -
8. TITLE III-D	\$ -	\$ -	\$ -	\$ -	\$ -
9. TITLE III-E CAREGIVER	\$ -	\$ -	\$ -	\$ -	\$ -
10. NSIP	\$ -	\$ -	\$ -	\$ -	\$ -
11. TITLE VII ELDER ABUSE	\$ -	\$ -	\$ -	\$ -	\$ -
12. TITLE VII FED. OMB	\$ -	\$ -	\$ -	\$ -	\$ -
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 1,385,346.00	\$ 445,687.00	\$ -	\$ 445,687.00
14. STATE OMBUDSMAN	\$ -	\$ -	\$ -	\$ -	\$ -
15. STATE RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
16. SSBG (SERVICES)	\$ -	\$ 1,230,623.00	\$ 2,159,645.00	\$ -	\$ 2,159,645.00
17. S.H.I.P.	\$ -	\$ -	\$ -	\$ -	\$ -
18. SENIOR PATROL	\$ -	\$ -	\$ -	\$ -	\$ -
19. AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 2,615,969.00	\$ 2,605,332.00	\$ -	\$ 2,605,332.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

STATE TOTAL	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 AWARDS	INCREASE/ (DECREASE) SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
1. STATE ADMIN.	\$ -	\$ 1,242,401.00	\$ 742,401.00	\$ -	\$ 742,401.00
2. OAA ADMIN. III C-1	\$ -	\$ 2,042,567.00	\$ 2,042,567.00	\$ -	\$ 2,042,567.00
3. OAA ADMIN. III-E	\$ -	\$ 312,353.00	\$ 312,353.00	\$ -	\$ 312,353.00
4. SSBG ADMIN.	\$ -	\$ 309,772.00	\$ 414,179.00	\$ -	\$ 414,179.00
5. TITLE III-B	\$ -	\$ 7,424,655.00	\$ 7,424,655.00	\$ -	\$ 7,424,655.00
6. TITLE III-C1	\$ -	\$ 5,903,441.00	\$ 5,903,441.00	\$ -	\$ 5,903,441.00
7. TITLE III-C2	\$ -	\$ 4,537,425.00	\$ 4,537,425.00	\$ -	\$ 4,537,425.00
8. TITLE III-D	\$ -	\$ 405,272.00	\$ 405,272.00	\$ -	\$ 405,272.00
9. TITLE III-E CAREGIVER	\$ -	\$ 2,811,182.00	\$ 2,811,182.00	\$ -	\$ 2,811,182.00
10. NSIP	\$ -	\$ 2,266,704.00	\$ 2,266,704.00	\$ -	\$ 2,266,704.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 73,686.00	\$ 73,686.00	\$ -	\$ 73,686.00
12. TITLE VII FED. OMB	\$ -	\$ 319,185.00	\$ 319,185.00	\$ -	\$ 319,185.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 9,905,483.00	\$ 5,405,483.00	\$ -	\$ 5,405,483.00
14. STATE OMBUDSMAN	\$ -	\$ 814,116.00	\$ 814,116.00	\$ -	\$ 814,116.00
15. STATE RESPITE	\$ -	\$ 462,000.00	\$ 462,000.00	\$ -	\$ 462,000.00
16. SSBG (SERVICES)	\$ -	\$ 4,397,869.00	\$ 9,320,909.00	\$ -	\$ 9,320,909.00
17. S.H.I.P.	\$ -	\$ 640,763.00	\$ 640,763.00	\$ -	\$ 640,763.00
18. SENIOR PATROL	\$ -	\$ 128,824.00	\$ 128,824.00	\$ -	\$ 128,824.00
19. AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
20. NAVAJO SENIOR CTR.	\$ -	\$ -	\$ -	\$ -	\$ -
21. REFUGEE	\$ -	\$ 104,000.00	\$ 104,000.00	\$ -	\$ 104,000.00
22. DIRECT CARE CURRICULUM	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
26. ALZHEIMER'S CAREPRO	\$ -	\$ -	\$ -	\$ -	\$ -
27. SCSEP (TITLE V)	\$ 153,200.00	\$ -	\$ 153,200.00	\$ 1,018,250.00	\$ 1,171,450.00
28. SCSEP2 (TITLE V) CARRYOVER	\$ 127,240.00	\$ -	\$ 127,240.00	\$ -	\$ 127,240.00
TOTAL	\$ 280,440.00	\$ 44,141,698.00	\$ 44,449,585.00	\$ 1,018,250.00	\$ 45,467,835.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2012

STATE TOTAL	SFY 2011 CARRYOVER	INITIAL SFY 2012 ALERTS	TOTAL SFY 2012 AWARDS	REVISED SFY 2012 ALERTS	REVISED TOTAL SFY 2012 AWARDS
STATE ADMIN.	\$ -	\$ 1,242,401.00	\$ 742,401.00	\$ -	\$ 742,401.00
OLDER AMERICANS ACT	\$ -	\$23,829,766.00	\$ 23,829,766.00	\$ -	\$ 23,829,766.00
STATE (ILS, RSP, OMB, DCC)	\$ -	\$11,221,599.00	\$ 6,721,599.00	\$ -	\$ 6,721,599.00
SSBG REGIONS 1-9	\$ -	\$ 4,707,641.00	\$ 9,735,088.00	\$ -	\$ 9,735,088.00
S.H.I.P./SENIOR PATROL	\$ -	\$ 769,587.00	\$ 769,587.00	\$ -	\$ 769,587.00
NSIP	\$ -	\$ 2,266,704.00	\$ 2,266,704.00	\$ -	\$ 2,266,704.00
AZPOMS	\$ -	\$ -	\$ -	\$ -	\$ -
REFUGEE	\$ -	\$ 104,000.00	\$ 104,000.00	\$ -	\$ 104,000.00
ALZHEIMER'S	\$ -	\$ -	\$ -	\$ -	\$ -
SCSEP TITLE V/ SCSEP2	\$ 280,440.00	\$ -	\$ 280,440.00	\$ 1,018,250.00	\$ 1,298,690.00
BELOW-THE-LINE SUBTOTAL	\$ 280,440.00	\$44,141,698.00	\$ 44,449,585.00	\$ 1,018,250.00	\$ 45,467,835.00
NAVAJO SENIOR CTR. TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 280,440.00	\$44,141,698.00	\$ 44,449,585.00	\$ 1,018,250.00	\$ 45,467,835.00

NOTE: The following list reflects the most recent ALERTS issued to support the amounts reflected:

ALERT	FUND SOURCE	DATE ISSUED
1. ALERT 12-1	TITLE III/VII PLANNING LEVELS FOR SFY 2012	2/28/2011
2. ALERT 12-2A	SSBG ALLOCATIONS FOR SFY 2012	4/29/2011
3. ALERT 12-3A	STATE ALLOCATIONS FOR SFY 2012	4/29/2011
4. ALERT 12-4	STATE OMBUDSMAN ALLOCATIONS FOR SFY 2012	2/28/2011
5. ALERT 12-5	SCSEP PLANNING LEVELS/CARRYOVER FOR SFY 2012	5/20/2011
6. ALERT 12-6	NSIP ALLOCATIONS FOR SFY 2012	2/28/2011
7. ALERT 12-7A	SHIP & SENIOR PATROL ALLOCATIONS FOR SFY 2012	4/29/2011
8. ALERT 12-11	REFUGEE RE-SETTLEMENT ALLOCATIONS FOR SFY 2012	2/28/2011