



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona

Janice K. Brewer
Governor

Clarence H. Carter
Director

May 30, 2014

To: Area Agencies on Aging
Pima County Career One-Stop
Achieve Human Services

From: Melanie K. Starns, M.A.G.
DES Assistant Director
Division of Aging and Adult Services

Subject: State Fiscal Year (SFY) 2015 Allocations

The following ALERTS are attached:

<u>ALERTS</u>	<u>FUND SOURCE/TYPE</u>
ALERT SFY-15-1A	Older Americans Act Title III and VII – Family Caregiver Support Program Carryover Allocations
ALERT SFY-15-2A	Social Services Block Grant – State-Planned Allocations
ALERT SFY-15-5A	Senior Community Service Employment Program – Revised Allocations and Mohave County Sub-Grantee (NEW)
ALERT SFY-15-6A	Nutrition Services Incentive Program – Revised Allocations
ALERT SFY-15-7A	State Health Insurance Assistance Program/Senior Medicare Patrol –SMP Revised Allocations
ALERT SFY-15-10	Policy and Procedures – Senior Community Service Employment Program
ALERT SFY-15-10A	Policy and Procedures – Transfer Authority (NEW)
ALERT SFY-15-11	Other Funds – Chronic Disease Self-Management Education Revised Carryover Allocations
ALERT SFY-15-11A	Other Funds – Discretionary Grant Estimated Carryover
ALERT SFY-15-11B	Other Funds – Elder Refugee Services

The ALERTS are subject to change as additional information is received by the Division of Aging and Adult Services (DAAS) pertaining to the funding sources identified.

ALERTS are available on the DAAS website using the link:
<https://www.azdes.gov/daas/alerts>

A SFY 2015 contract operating budget, including submittal of the new Transfer Authority Projection Form (Exhibit 1500C), is due to your assigned Contract Specialist by close of business Friday, June 13, 2014. When developing your contracting budgets please round up to whole numbers. Once budgets have been submitted to DAAS, amendments will be prepared.

Should you have any questions regarding the attached ALERTS, please contact your assigned Contract Specialist.

cc: Lynn Larson, Nina Sutton, Bridget Casey, Cam Kowal, Matt LeCrone, Cindy Saverino, Darrell Reagan, David Besst, Mark Radan, Patricia Gonzales-Emblem, Tammy Frazee, Roberta Blyth, Rebecca Clayton, Toi La'shawn Ramey, Ban Fransi, DAAS file

**Older Americans Act Title III and VII
for SFY-2015**

Family Caregiver Support Program Allocation

On August 30, 2013, Area Agencies on Aging (AAAs) were reallocated a portion of the SFY-12 III-E carryover in ALERT SFY-14-1B to support the new Respite Voucher Program that is under development. In that ALERT, a new DAARS coding process was offered in anticipation of the new data system being up and running, which it was not. Because there was no AIMS service code offered in ALERT SFY-14-1B, there was some confusion as to how to budget the Title III-E carryover funds that were reallocated. To address that confusion, a new Aging Information Management System (AIMS) service code (RSV) was established to allow AAAs to add the funds to their budgets to support the Respite Voucher Program as intended. Five AAAs have already moved all or part of their allocations from ALERT SFY-14-1B to the RSV service code and the other three AAAs are in the process of doing so.

The purpose of this new ALERT is to extend the approved period of time to use these funds and to also broaden the use of the funds to some extent. **The allocations from ALERT SFY-14-1B may now be used for expenditures through September 30, 2014.** AAAs should plan on carrying at least a portion of their RSV funding into SFY-15 to cover anticipated expenses related to the Respite Voucher Program. Additionally, after reviewing anticipated respite voucher authorizations, AAAs will be able to move a portion of their RSV funding to one of the following AIMS service codes:

Case Management – CM5	Respite – RSP
Caregiver Training – CT5	Peer Counseling – PC5
Community Education and Information – EI5	Outreach – IR5

The Respite Voucher Program began accepting applications through the Caregiver Resource Line (CRL) in February 2014 and CRL staff is currently in the process of approving and authorizing respite vouchers for use through June 30, 2014. In June the CRL will be accepting applications for vouchers that can be used from July 1, 2014 through September 30, 2014. Starting in May, the CRL will send a monthly report to each AAA indicating how many vouchers were approved and authorized the previous month. More information about the voucher program is available in Technical Assistance ALERT SFY-14-12D.

Should you have questions regarding the allocations, please contact your assigned Contract Specialist.

Division of Aging and Adult Services
ALERT

SFY-15-2A

**Social Services Block Grant (SSBG)
for SFY-2015**

The Area Agencies on Aging were requested by the Division of Aging and Adult Services to update any revisions to their SFY 2015 State-Planned SSBG allocations. The SSBG Contracting level sheets attached reflect the revisions, incorporating the movement of funds among services.

Should you have any questions regarding the allocation, please contact your assigned Contract Specialist.

DIVISION OF AGING & ADULT SERVICES

ALERT 15- 2A

SSBG FUNDS FOR SFY 2015

CONTRACTING LEVELS

COUNTY	DAARS SERVICE/ (AIMS SERVICE)	TARGET GROUP	SFY-2015 LOCAL PLAN SSBG	SFY-2015 STATE PLAN SSBG	SFY-2015 TOTAL FUNDS	SFY-2015 LOCAL SSBG (+)/(-)	SFY-2015 STATE SSBG (+)/(-)
REGION 3							
COCONINO	ATT/HCB (ATT)	ELD/PWD	\$ 1,927.00	\$ 17,850.00	\$ 19,777.00	\$ -	\$ 2,304.00
	CMG/HCB (CMG)	ELD/PWD	\$ 3,854.00	\$ 25,846.00	\$ 29,700.00	\$ -	\$ 10,999.00
	HDM/HCB (HDM)	ELD/PWD	\$ 14,455.00	\$ -	\$ 14,455.00	\$ -	\$ -
	TSP/HCB (TSP)	ELD/PWD	\$ -	\$ 1,973.00	\$ 1,973.00	\$ -	\$ (7,488.00)
	RSP/FCS (RSP)	ELD/PWD	\$ 9,636.00	\$ -	\$ 9,636.00	\$ -	\$ -
	ADM/HCB (ADM)		\$ -	\$ 10,024.00	\$ 10,024.00	\$ -	\$ 2,331.00
	ADC/HCB (ADC)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ (12,828.00)
	CEI/HCB (CEI)	ELD/PWD	\$ -	\$ 6,917.00	\$ 6,917.00	\$ -	\$ 1,914.00
	PGD/HCB (PGD)	ELD/PWD	\$ -	\$ 4,616.00	\$ 4,616.00	\$ -	\$ 1,180.00
	LGL/LSA (LGL)	ELD/PWD	\$ -	\$ 5,067.00	\$ 5,067.00	\$ -	\$ 3,077.00
	CNG/HCB (CNG)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ (3,999.00)
	HED/HPR (HPR)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ (3,920.00)
	LTC/OMB (LTC)	ELD/PWD	\$ -	\$ 4,750.00	\$ 4,750.00	\$ -	\$ 1,417.00
	INR/HCB (IR2)	ELD/PWD	\$ -	\$ 6,476.00	\$ 6,476.00	\$ -	\$ 5,747.00
	SHI/SHP/OTR (IR1)	ELD/PWD	\$ -	\$ 9.00	\$ 9.00	\$ -	\$ (334.00)
	MWP/HCB (MWP)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ (400.00)
	COUNTY TOTAL		\$ 29,872.00	\$ 83,528.00	\$ 113,400.00	\$ -	\$ -

DIVISION OF AGING & ADULT SERVICES

ALERT 15- 2A

SSBG FUNDS FOR SFY 2015

CONTRACTING LEVELS

COUNTY	DAARS SERVICE/ (AIMS SERVICE)	TARGET GROUP	SFY-2015	SFY-2015	SFY-2015	SFY-2015	SFY-2015
			LOCAL PLAN SSBG	STATE PLAN SSBG	TOTAL FUNDS	LOCAL SSBG (+)/(-)	STATE SSBG (+)/(-)
REGION 3							
YAVAPAI	ATT/HCB (ATT)	ELD/PWD	\$ -	\$ 105,826.00	\$ 105,826.00	\$ -	\$ 23,103.00
	CMG/HCB (CMG)	ELD/PWD	\$ 5,821.00	\$ 123,773.00	\$ 129,594.00	\$ -	\$ 45,432.00
	ADC/HCB (ADC)	ELD/PWD	\$ 9,316.00	\$ 3,090.00	\$ 12,406.00	\$ -	\$ (16,990.00)
	HDM/HCB (HDM)	ELD/PWD	\$ 8,150.00	\$ 3,260.00	\$ 11,410.00	\$ -	\$ (27,225.00)
	RSP/FCS (RSP)	ELD/PWD	\$ -	\$ 1,506.00	\$ 1,506.00	\$ -	\$ (9,253.00)
	ADM/HCB (ADM)		\$ -	\$ 46,873.00	\$ 46,873.00	\$ -	\$ 11,322.00
	TSP/HCB (TSP)	ELD/PWD	\$ -	\$ 11,007.00	\$ 11,007.00	\$ -	\$ (36,369.00)
	CEI/HCB (CEI)	ELD/PWD	\$ -	\$ 34,430.00	\$ 34,430.00	\$ -	\$ 9,295.00
	PGD/HCB (PGD)	ELD/PWD	\$ -	\$ 22,423.00	\$ 22,423.00	\$ -	\$ 5,734.00
	LGL/LSA (LGL)	ELD/PWD	\$ -	\$ 24,611.00	\$ 24,611.00	\$ -	\$ 14,945.00
	CNG/HCB (CNG)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ (16,268.00)
	HED/HPR (HPR)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ (19,041.00)
	LTC/OMB (LTC)	ELD/PWD	\$ -	\$ 23,071.00	\$ 23,071.00	\$ -	\$ 6,880.00
	INR/HCB (IR2)	ELD/PWD	\$ -	\$ 15,588.00	\$ 15,588.00	\$ -	\$ 12,044.00
	SHI/SHP/OTR (IR1)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ (1,668.00)
	MWP/HCB (MWP)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ (1,941.00)
	COUNTY TOTAL		\$ 23,287.00	\$ 415,458.00	\$ 438,745.00	\$ -	\$ -
REGION TOTAL			\$ 114,734.00	\$ 583,939.00	\$ 698,673.00	\$ -	\$ -
Complete list of service codes can be found on the DAAS website: https://www.azdes.gov/daas/alerts							

DIVISION OF AGING & ADULT SERVICES

ALERT 15- 2A

SSBG FUNDS FOR SFY 2015

CONTRACTING LEVELS

COUNTY	DAARS SERVICE/ (AIMS SERVICE)	TARGET GROUP	SFY-2015 LOCAL PLAN SSBG	SFY-2015 STATE PLAN SSBG	SFY-2015 TOTAL FUNDS	SFY-2015 LOCAL SSBG (+)/(-)	SFY-2015 STATE SSBG (+)/(-)
REGION 4							
LA PAZ							
ATT/HCB (ATT)	HSK/HCB (HSK)	ELD/PWD	\$ 3,193.00	\$ 36,519.00	\$ 39,712.00	\$ -	\$ -
	CMG/HCB (CMG)	ELD/PWD	\$ 5,321.00	\$ 50,073.00	\$ 55,394.00	\$ -	\$ (5,000.00)
	HDM/HCB (HDM)	ELD/PWD	\$ 13,125.00	\$ 5,000.00	\$ 18,125.00	\$ -	\$ 5,000.00
	TSP/HCB (TSP)	AFC	\$ 13,834.00	\$ -	\$ 13,834.00	\$ -	\$ -
	RSP/FCS (RSP)		\$ -	\$ -	\$ -	\$ -	\$ -
	ADM/HCB (ADM)		\$ -	\$ 12,653.00	\$ 12,653.00	\$ -	\$ -
	PGD/HCB (PGD)		\$ -	\$ -	\$ -	\$ -	\$ -
	COUNTY TOTAL		\$ 35,473.00	\$ 104,245.00	\$ 139,718.00	\$ -	\$ -
MOHAVE							
ATT/HCB (ATT)	HSK/HCB (HSK)	ELD/AD	\$ 45,448.00	\$ 47,465.00	\$ 92,913.00	\$ -	\$ -
	CMG/HCB (CMG)	ELD/AD	\$ 45,448.00	\$ 100,964.00	\$ 146,412.00	\$ -	\$ (15,000.00)
	HDM/HCB (HDM)	ELD/AD	\$ 45,448.00	\$ 15,000.00	\$ 60,448.00	\$ -	\$ 15,000.00
	TSP/HCB (TSP)	ELD/AD	\$ -	\$ -	\$ -	\$ -	\$ -
	RSP/FCS (RSP)		\$ -	\$ -	\$ -	\$ -	\$ -
	ADM/HCB (ADM)		\$ -	\$ 24,416.00	\$ 24,416.00	\$ -	\$ -
	PGD/HCB (PGD)		\$ -	\$ -	\$ -	\$ -	\$ -
	COUNTY TOTAL		\$ 136,344.00	\$ 187,845.00	\$ 324,189.00	\$ -	\$ -

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REGION 5							
GILA							
HSK/HCB (HSK)	PRC/HCB (PRC)	ELD/PWD	\$ 18,579.00	\$ 47,403.00	\$ 65,982.00	\$ -	\$ (20,000.00)
	CMG/HCB (CMG)	ELD/PWD	\$ 26,228.00	\$ 28,990.00	\$ 55,218.00	\$ -	\$ -
	HDM/HCB (HDM)	ELD/PWD	\$ 19,845.00	\$ 22,442.00	\$ 42,287.00	\$ -	\$ 10,000.00
	RPR/HCB/REP (REP)	ELD/PWD	\$ 6,242.00	\$ -	\$ 6,242.00	\$ -	\$ -
	RSP/FCS (RSP)		\$ -	\$ 4,709.00	\$ 4,709.00	\$ -	\$ -
	ADM/HCB (ADM)		\$ -	\$ 17,137.00	\$ 17,137.00	\$ -	\$ -
	PGD/HCB (PGD)		\$ -	\$ 925.00	\$ 925.00	\$ -	\$ -
	COUNTY TOTAL		\$ 70,894.00	\$ 121,606.00	\$ 192,500.00	\$ -	\$ (10,000.00)
PINAL							
HSK/HCB (HSK)	PRC/HCB (PRC)	ELD/PWD	\$ 8,486.00	\$ 113,125.00	\$ 121,611.00	\$ -	\$ (20,000.00)
	CMG/HCB (CMG)	ELD/PWD	\$ 30,120.00	\$ 57,891.00	\$ 88,011.00	\$ -	\$ 10,000.00
	HDM/HCB (HDM)	ELD/PWD	\$ 23,819.00	\$ 40,912.00	\$ 64,731.00	\$ -	\$ 20,000.00
	RPR/HCB/REP (REP)	ELD/PWD	\$ 7,623.00	\$ -	\$ 7,623.00	\$ -	\$ -
	RSP/FCS (RSP)		\$ -	\$ 5,977.00	\$ 5,977.00	\$ -	\$ -
	ADM/HCB (ADM)		\$ -	\$ 27,219.00	\$ 27,219.00	\$ -	\$ -
	PGD/HCB (PGD)		\$ -	\$ 1,564.00	\$ 1,564.00	\$ -	\$ -
	COUNTY TOTAL		\$ 70,048.00	\$ 246,688.00	\$ 316,736.00	\$ -	\$ 10,000.00
	REGION TOTAL		\$ 140,942.00	\$ 368,294.00	\$ 509,236.00	\$ -	\$ -
	Complete list of service codes can be found on the DAAS website:						
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DIVISION OF AGING & ADULT SERVICES

ALERT 15- 2A

SSBG FUNDS FOR SFY 2015

CONTRACTING LEVELS

COUNTY	DAARS SERVICE/ (AIMS SERVICE)	TARGET GROUP	SFY-2015 LOCAL PLAN SSBG	SFY-2015 STATE PLAN SSBG	SFY-2015 TOTAL FUNDS	SFY-2015 LOCAL SSBG (+)/(-)	SFY-2015 STATE SSBG (+)/(-)	
REGION 6								
COCHISE								
	HHA/HC (HHA)	HSK/HC (HSK)	ELD/PWD	\$ 22,280.00	\$ 641.00	\$ 22,921.00	\$ -	\$ (81,929.00)
	PRC/HC (PRC)	NRH/HC (VNS)						
		CMG/HC (CMG)	ELD/PWD	\$ 7,073.00	\$ 11,016.00	\$ 18,089.00	\$ -	\$ (74,072.00)
		HDM/HC (HDM)	ELD/PWD/AD	\$ 54,539.00	\$ 33,866.00	\$ 88,405.00	\$ -	\$ 2,059.00
		CNG/HC (CNG)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ -
		RSP/FCS (RSP)	ELD/PWD	\$ -	\$ -	\$ -	\$ -	\$ (6,482.00)
		ADM/HC (ADM)		\$ -	\$ 26,660.00	\$ 26,660.00	\$ -	\$ 550.00
		PGD/HC (PGD)		\$ -	\$ -	\$ -	\$ -	\$ -
		LTC/OMB (LTC)		\$ -	\$ 6,685.00	\$ 6,685.00	\$ -	\$ 1,486.00
		TSP/HC (TSP)	ELD/PWD	\$ -	\$ 48,128.00	\$ 48,128.00	\$ -	\$ 42,183.00
		COUNTY TOTAL		\$ 83,892.00	\$ 126,996.00	\$ 210,888.00	\$ -	\$ (116,205.00)
GRAHAM								
	HHA/HC (HHA)	HSK/HC (HSK)	ELD/PWD	\$ 9,251.00	\$ 20,073.00	\$ 29,324.00	\$ -	\$ 7,319.00
	PRC/HC (PRC)	NRH/HC (VNS)						
		CMG/HC (CMG)	ELD/PWD	\$ -	\$ 45,000.00	\$ 45,000.00	\$ -	\$ 17,919.00
		HDM/HC (HDM)	ELD/PWD/AD	\$ 23,465.00	\$ 13,441.00	\$ 36,906.00	\$ -	\$ 4,268.00
		CNG/HC (CNG)		\$ -	\$ -	\$ -	\$ -	\$ -
		RSP/FCS (RSP)	ELD/PWD	\$ 4,259.00	\$ -	\$ 4,259.00	\$ -	\$ (1,296.00)
		ADM/HC (ADM)		\$ -	\$ 12,189.00	\$ 12,189.00	\$ -	\$ 5,000.00
		TSP/HC (TSP)	ELD/PWD	\$ -	\$ 12,393.00	\$ 12,393.00	\$ -	\$ 9,526.00
		COUNTY TOTAL		\$ 36,975.00	\$ 103,096.00	\$ 140,071.00	\$ -	\$ 42,736.00

DIVISION OF AGING & ADULT SERVICES

ALERT 15- 2A

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CONTRACTING LEVELS

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REGION 6							
GREENLEE							
	HHA/HCB (HHA)	ELD/PWD	\$ 15,929.00	\$ 56,002.00	\$ 71,931.00	\$ -	\$ 53,404.00
	HSK/HCB (HSK)						
	PRC/HCB (PRC)	NRH/HCB (VNS)					
	CMG/HCB (CMG)	ELD/PWD	\$ -	\$ 23,772.00	\$ 23,772.00	\$ -	\$ 12,025.00
	HDM/HCB (HDM)	ELD/PWD/AD	\$ 19,610.00	\$ 67.00	\$ 19,677.00	\$ -	\$ (3,950.00)
	RPR/HCB/REP (REP)		\$ -	\$ -	\$ -	\$ -	\$ -
	TSP/HCB (TSP)	ELD/PWD	\$ 2,313.00	\$ 7,687.00	\$ 10,000.00	\$ -	\$ 7,010.00
	RSP/FCS (RSP)		\$ -	\$ -	\$ -	\$ -	\$ (480.00)
	ADM/HCB (ADM)		\$ -	\$ 8,771.00	\$ 8,771.00	\$ -	\$ 5,000.00
	COUNTY TOTAL		\$ 37,852.00	\$ 96,299.00	\$ 134,151.00	\$ -	\$ 73,009.00
SANTA CRUZ							
	HHA/HCB (HHA)	ELD/PWD	\$ 10,793.00	\$ 11,207.00	\$ 22,000.00	\$ -	\$ (10,208.00)
	HSK/HCB (HSK)						
	PRC/HCB (PRC)	NRH/HCB (VNS)					
	CMG/HCB (CMG)	ELD/PWD	\$ -	\$ 45,000.00	\$ 45,000.00	\$ -	\$ 6,735.00
	HDM/HCB (HDM)	ELD/PWD/AD	\$ 22,887.00	\$ (11,067.00)	\$ 11,820.00	\$ -	\$ (11,067.00)
	RSP/FCS (RSP)		\$ -	\$ -	\$ -	\$ -	\$ -
	ADM/HCB (ADM)		\$ -	\$ 12,814.00	\$ 12,814.00	\$ -	\$ 5,000.00
	CNG/HCB (CNG)	ELD/PWD	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
	COUNTY TOTAL		\$ 33,680.00	\$ 67,954.00	\$ 101,634.00	\$ -	\$ 460.00
	REGION TOTAL		\$ 192,399.00	\$ 394,345.00	\$ 586,744.00	\$ -	\$ -
	Complete list of service codes can be found on the DAAS website:						
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DIVISION OF AGING & ADULT SERVICES

ALERT 15- 2A

SSBG FUNDS FOR SFY 2015

CONTRACTING LEVELS

COUNTY	DAARS SERVICE/ (AIMS SERVICE)	TARGET GROUP	SFY-2015 LOCAL PLAN SSBG	SFY-2015 STATE PLAN SSBG	SFY-2015 TOTAL FUNDS	SFY-2015 LOCAL SSBG (+)/(-)	SFY-2015 STATE SSBG (+)/(-)
REGION 7							
NAVAJO							
TRIBE	CMG/HCB (CMG)		\$ -	\$ -	\$ -	\$ -	\$ -
	HOME CARE		\$ -	\$ -	\$ -	\$ -	\$ -
	RSP/FCS (RSP)		\$ -	\$ -	\$ -	\$ -	\$ -
	PGD/HCB (PGD)		\$ -	\$ -	\$ -	\$ -	\$ -
	REGION TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -
REGION 8							
ITCA							
	CMG/HCB (CMG)		\$ -	\$ -	\$ -	\$ -	\$ -
	HOME CARE		\$ -	\$ -	\$ -	\$ -	\$ -
	RSP/FCS (RSP)		\$ -	\$ -	\$ -	\$ -	\$ -
	PGD/HCB (PGD)		\$ -	\$ -	\$ -	\$ -	\$ -
	REGION TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -
STATEWIDE							
TRIBAL (1)	VARIOUS SVCS.		\$ 618,557	\$ -	\$ 618,557	\$ -	\$ -
	State Offset			\$ -	\$ -	\$ -	\$ -
	STATEWIDE TOTAL		\$ 618,557	\$ -	\$ 618,557	\$ -	\$ -
ALL AAA SERVICES - TOTAL			\$ 3,242,963	\$ 5,225,618	\$ 8,468,581	\$ -	\$ (1,810,386)
Complete list of service codes can be found on the DAAS website:							
https://www.azdes.gov/daas/alerts							

**Senior Community Service Employment Program
for SFY-2015**

This ALERT applies to Area Agency on Aging, Region One Inc., Pima County One-Stop Career Center, Northern Arizona Council of Governments (NACOG), Pinal/Gila Council for Senior Citizens, and Achieve Human Services.

This ALERT is being provided to non-participating regions as information only.

Nationally, the Senior Community Service Employment Program (SCSEP) experienced a net increase of 1.8 percent to grant funding. This resulted in a net increase of \$19,855 to the state grant for Program Year (PY) 2014/State Fiscal Year (SFY) 2015 (PY14/SFY15) which runs from July 1, 2014 through June 30, 2015. As a result of the net increase in funding, the total number of training positions was increased from 116 training slots/positions to 118. Training positions are allocated based on the Equitable Distribution of authorized positions provided by the U.S. Department of Labor (USDOL).

Per the Division of Aging and Adult Services (DAAS) policy, recruitment efforts are to be in accordance with the annual Equitable Distribution Report which provides for the distribution of the authorized positions within the State and the optimum number of participant positions in each designated area based on the latest available Census data. The Equitable Distribution Report will be adjusted at least annually based on a formula defined by the U.S. Department of Labor.

Attachment A provides the allocations that identify the contract levels for each respective Planning and Service Area for PY14/SFY15. PY14/SFY15 Performance Goals have not yet been determined and will be forwarded to sub-grantees once they are finalized. As of this ALERT, there are no plans from the U.S. Department of Labor to allow for carryover of PY13/SFY14 SCSEP funds into PY14/SFY15. **All PY13/SFY14 funds must be expended by June 30, 2014.**

The ultimate program goal is for all sub-grantees to meet their authorized slot allocation, performance and expenditure goals based on available funding. It is incumbent upon all sub-grantees to implement appropriate strategies throughout the program year to ensure these goals are met.

Funding is allocated to sub-grantees for the following categories along with their associated billing code: Enrollee Wages and Fringe Benefits (EWF); Other Participant Costs (OPC) for supportive service and training activities, and Administration (TVA). Per Title V of the Older Americans Act, not less than 75 percent of a grant award can be used for EWF. Administrative costs may not exceed 13.5 percent of a total grant award received from the USDOL.

It is recognized that SCSEP is not a fully funded program. Increases in minimum wage and the realization that not all slots are filled 100 percent of the time throughout the program year, impact fund expenditures. Although it is the goal of each sub-grantee to fill all training positions, the number of filled positions may vary throughout the program year.

Regular monitoring requires collaboration between the programmatic and fiscal operations of each sub-grantee to maintain the balance between filling positions and the funds to support them. The DAAS relies on each sub-grantee to expend funds without over or under expending its contracted levels.

Note: Effective July 1, 2014, Achieve Human Services will be the permanent SCSEP sub-grantee for Mohave County.

STATE GRANTEE: ARIZONA - SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM
 TRAINING POSITIONS AND FUNDING

SFY-15-5A Attachment A

July 1, 2014 - June 30, 2015

PY 14 SCSEP (SFY15)	COUNTY	# POSITIONS	TOTALS
REGION 1	Maricopa	42	42
REGION 2	Pima	8	8
REGION 3	Apache	12	44
	Coconino	10	
	Navajo	14	
	Yavapai	8	
ACHIEVE HUMAN SVC.	Mohave	8	8
REGION 5	Gila	8	16
	Pinal	8	
		118	118

PY 14 SCSEP (SFY15)	% OF STATE	CONTRACTED WAGES/FRINGE	SUPPORTIVE SERVICES	ADMINISTRATION	CONTRACT SUB-TOTAL	10% IN-KIND	CONTRACT TOTAL
REGION 1	35%	\$ 321,589.00	\$ 25,359.00	\$ 40,198.00	\$ 387,146.00	\$ 43,017.00	\$ 430,163.00
PIMA COUNTY	7%	\$ 64,318.00	\$ 5,072.00	\$ 8,040.00	\$ 77,430.00	\$ 8,603.00	\$ 86,033.00
REGION 3	37%	\$ 339,966.00	\$ 26,808.00	\$ 42,496.00	\$ 409,270.00	\$ 45,475.00	\$ 454,745.00
ACHIEVE HUMAN SVC.	7%	\$ 64,318.00	\$ 5,072.00	\$ 8,040.00	\$ 77,430.00	\$ 8,603.00	\$ 86,033.00
REGION 5	14%	\$ 128,636.00	\$ 10,144.00	\$ 16,079.00	\$ 154,859.00	\$ 17,207.00	\$ 172,066.00
TOTALS	100%	\$ 918,827.00	\$ 72,455.00	\$ 114,853.00	\$ 1,106,135.00	\$ 122,905.00	\$ 1,229,040.00



Division of Aging and Adult Services
ALERT

SFY-15-6A

**Nutrition Services Incentive Program (NSIP)
for SFY-2015**

Attached are the revised allocations that identify the contract planning levels for NSIP for each respective Planning and Service Area for State Fiscal Year (SFY) 2015.

The Division of Aging and Adult Services received a decrease of \$26,598 for the Nutrition Services Incentive Program (NSIP) in FFY 2014. The allocations are based on the Federal Fiscal Year (FFY) 2013 grant and on the meals served by the Area Agencies on Aging (AAAs) during FFY 2012, and are subject to revisions during SFY 2015.

The following revised NSIP allocations are being made to the AAAs:

Area Agency on Aging	SFY-15 Decrease	SFY-15 Total Allocation
Area Agency on Aging, Region One, Inc.	(\$ 6,024)	\$ 482,462
Pima Council on Aging	(\$ 2,295)	\$ 210,161
Northern Arizona Council of Governments	(\$ 4,403)	\$ 182,276
Western Arizona Council of Governments	(\$ 1,891)	\$ 189,943
Pinal/Gila Council for Senior Citizens	(\$ 5,164)	\$ 118,856
SouthEastern Arizona Governments Organization	(\$ 933)	\$ 83,027
Navajo Nation	(\$ 4,934)	\$ 494,954
Inter-Tribal Council of Arizona	(\$ 954)	\$ 88,349
Total	(\$ 26,598)	\$ 1,826,028

NSIP funds may be used to pay for any client 60 years and older receiving home delivered meals or congregate meals.

Unexpended dollars at the end of the fiscal year are allowed as carryover into the next fiscal year. Carryover dollars must be expended prior to utilizing any new allocations.

Should you have any questions regarding the allocation, please contact your assigned Contract Specialist.

DIVISION OF AGING & ADULT SERVICES

ALERT # 15-6A

**NSIP
SFY - 2015**

REGION	(Line # 17) FFY - 2014 (1/4) INITIAL ALLOCATION	(Line # 17) FFY - 2014 CARRYOVER	(Line # 17) FFY - 2014 INCREASE/ (DECREASE) TO ALLOCATION	(Line # 17) FFY - 2014 (1/4) TOTAL ALLOCATION	(Line # 18) FFY - 2015 (3/4) INITIAL ALLOCATION	(Line # 18) FFY - 2015 INCREASE/ (DECREASE) TO ALLOCATION	(Line # 18) FFY - 2015 (3/4) TOTAL ALLOCATION	SFY - 2015 CONTRACT ALLOCATION
I	\$ 78,658.00	\$ -	\$ (3,442.00)	\$ 75,216.00	\$ 409,828.00	\$ (2,582.00)	\$ 407,246.00	\$ 482,462.00
II	\$ 56,272.00	\$ -	\$ (1,311.00)	\$ 54,961.00	\$ 156,184.00	\$ (984.00)	\$ 155,200.00	\$ 210,161.00
III	\$ 50,411.00	\$ -	\$ (2,516.00)	\$ 47,895.00	\$ 136,268.00	\$ (1,887.00)	\$ 134,381.00	\$ 182,276.00
IV	\$ 39,222.00	\$ -	\$ (1,081.00)	\$ 38,141.00	\$ 128,612.00	\$ (810.00)	\$ 127,802.00	\$ 165,943.00
V	\$ 29,435.00	\$ -	\$ (2,951.00)	\$ 26,484.00	\$ 94,585.00	\$ (2,213.00)	\$ 92,372.00	\$ 118,856.00
VI	\$ 20,523.00	\$ -	\$ (533.00)	\$ 19,990.00	\$ 63,437.00	\$ (400.00)	\$ 63,037.00	\$ 83,027.00
VII	\$ 164,239.00	\$ -	\$ (2,820.00)	\$ 161,419.00	\$ 335,649.00	\$ (2,114.00)	\$ 333,535.00	\$ 494,954.00
VIII	\$ 24,396.00	\$ -	\$ (545.00)	\$ 23,851.00	\$ 64,907.00	\$ (409.00)	\$ 64,498.00	\$ 88,349.00
TOTAL	\$ 463,156.00	\$ -	\$ (15,199.00)	\$ 447,957.00	\$ 1,389,470.00	\$ (11,399.00)	\$ 1,378,071.00	\$ 1,826,028.00
NOTE:								
	1) The 3/4 column is based on the FFY - 14 NSIP Grant Award and the total of meals served by Area Agency, for FFY 12.							
	FY 14 Allocation is \$1,837,427							
	2) Unexpended dollars as of June 30th can be carried-over into the next year's allocation.							
	3) Carry-over dollars must be expended prior to utilizing any new allocations.							

Division of Aging and Adult Services
ALERT

SFY-15-7A

**State Health Insurance Assistance Program (SHIP)/Senior Medicare Patrol (SMP)
for SFY-2015**

Senior Medicare Patrol (SMP)

Previously, in ALERT SFY-15-7, the Division of Aging and Adult Services allocated funding for SMP based on estimates of a new three-year SMP grant. The Administration for Community Living has alternatively provided a single year grant extension of the previous SMP grant. The project period for this grant remains June 1, 2014 through May 31, 2015.

Emphasis for this grant period will continue to focus on the following activities:

- Utilization of the national SMP logo and tagline.
- Identify one individual at each AAA to be designated as the key SMP Specialist.
- Utilize training materials and information provided by ACL and CMS.
- Participate in information/health fairs designed to target Medicare populations.
- Submit monthly reports regarding Medicare fraud, errors, or abuse data.
- Utilization of the Client Contact Forms to list active SMP volunteers, add a volunteer form for new SMP volunteers, track and manage volunteer hours, and produce Public & Media Activity Forms.

The following **revised** SMP allocations are being made to each AAA:

Area Agency on Aging	Original SFY-15-7 Allocation	Revised SFY-15-7A Allocation
Area Agency on Aging Region One, Inc.	\$ 15,967	\$ 16,000
Pima Council on Aging	\$ 15,967	\$ 16,000
Northern Arizona Council of Governments	\$ 15,967	\$ 16,000
Western Arizona Council of Governments	\$ 15,967	\$ 16,000
Pinal/Gila Council for Senior Citizens	\$ 15,967	\$ 16,000
SouthEastern Arizona Governments Organization	\$ 15,967	\$ 16,000
Navajo Nation	\$ 15,967	\$ 16,000
Inter-Tribal Council of Arizona	\$ 15,967	\$ 16,000
Total	\$ 127,736	\$ 128,000

SMP funds from this allocation must be expended by May 31, 2015

The following service code is to be used in the Aging Information Management System (AIMS) for budgeting and reporting purposes associated with this funding:

- **SMP** – Senior Medicare Patrol

Division of Aging and Adult Services
ALERT

SFY-15-7A

**State Health Insurance Assistance Program (SHIP)/Senior Medicare Patrol (SMP)
for SFY-2015**

The following parameters will be used in the DAARS for budgeting and reporting purposes associated with this funding:

SOW Service Code	Program Code
SHI	SMP

Should you have any questions regarding the allocations, please contact your assigned Contract Specialist.

Policy and Procedures for SFY-2015

This ALERT applies to the following sub-grantees of the Senior Community Service Employment Program (SCSEP): Area Agency on Aging, Region One Inc., Pima County One-Stop Career Center, Northern Arizona Council of Governments, and Pinal/Gila Council for Senior Citizens.

This ALERT is being provided to non-participating regions as information only.

Policy and Procedure ALERTS are intended to notify Area Agencies on Aging (AAAs) and other contract partners of newly developed or revised Division of Aging and Adult Services (DAAS) Policies and Procedures.

Revisions in bold text below have been made to Chapter 4000 Section 4100 (Senior Community Service Employment Program – Participant Services) and are included in this ALERT. **Please ensure appropriate SCSEP personnel are aware of these revisions.**

Summary of Revisions

Previous language from section 4114.2.B and 4114.3.B.1-4, related to modular training requirements for participants designated Program Representatives, has been removed to better align the goals of the program. That language has been replaced with new language that reduces the allowable training time for a Program Representative from 48 months to 24 months. Additionally, language has been added that provides guidance related to minimum wage increases.

Section 4114 - Operational Procedures for Wage and Fringe Benefits

Section 4114.1.B.2 - **Effective July 1, 2014, participants designated Program Representatives are eligible to receive initial training wage of \$10 per hour. Program Representatives shall remain in their position for a period not to exceed 24 months.**

Section 4114.1.B.3 - **Increases in the training wage for Program Representatives shall occur on an annual basis in accordance with annual minimum wage increases determined by the Wage and Hour Division of the United States Department of Labor.**

Section 4114.1.B.4 - **It will be the responsibility of each sub-grantee to ensure their respective program budgets allow for the training wage increase. Sub-grantees will also ensure that the increase will not affect their ability to provide equitable service delivery to all SCSEP participants, and over expenditures of program funds do not occur.**

Additionally, language was added to section 4120 that clarifies the requirements for recording case notes.

Section 4120 - Operational Procedures for SCSEP Participant File Maintenance

Section 4120.3.B - Case notes must be understandable and legible. At a minimum, **case notes must be updated every 30 calendar days or as needed. Each case note entry must contain the following elements:**



**Policy and Procedures
for SFY-2015**

- 1. The date of entry of the case note**
- 2. The name or initials of the staff person making the case note entry**
- 3. Reference to corresponding/supporting documentation that may be found elsewhere a part of the participant file**

Implementation

The revisions of the DAAS Policy and Procedure Manual, Chapter 4000 will be posted on the DAAS website (<https://www.azdes.gov/daas/policy/4000/>) and will go into effect on July 1, 2014.

Should you have questions regarding the policies, please contact Darrell Reagan at (602) 542-6335 or via email at dreagan@azdes.gov.

Policy and Procedures for SFY-2015

Policy and Procedures ALERTS are intended to notify Area Agencies on Aging (AAAs) and other contract partners of newly developed or revised Division of Aging and Adult Services (DAAS) Policies and Procedures. Periodically, policy is developed due to changes in federal program policy as well as to respond to requests for clarification of existing policy by contracted providers. **Please ensure that the appropriate AAA personnel is aware of these revisions.**

Background

The purpose of this ALERT is to update the DAAS Policy and Procedures Manual related to the authority to transfer funds between Title III-B, Title III-C1, and Title III-C2. Based on regulations included in U.S. Code Title 42, Chapter 35, Subchapter III, Part A, § 3028, the State has the authority to transfer up to 40 percent of appropriated funding between Title III-C1 and Title III-C2, and up to 30 percent of appropriated funds between Titles III-C1/C2 and Title III-B. In an effort to maximize the potential impact of these transfer authorities, the Division of Aging and Adult Services (DAAS) is implementing a process to allow AAAs to project their annual anticipated use of the transfer authority related to funding allocated to them from Titles III-C1, III-C2, and III-B. Projections of transfers on a regional basis will allow the State to comply with transfer authority regulations statewide, while preserving the ability of individual regions to exceed transfer authority limits when circumstances in their region warrant.

Proposed new language (highlighted in yellow) has been added to DAAS Policy and Procedures Manual Chapter 1500, which is attached as Attachment A.

Implementation

A new Transfer Authority Projection Form (Exhibit 1500C) has been developed that will require AAAs to project their anticipated use of the transfer authority in the upcoming State Fiscal Year (SFY). The submitted projections will be used to develop a "transfer ceiling" for each region for that SFY, allowing the State to limit the overall transfers initiated statewide, in compliance with federal regulations. This process could allow a region to request and receive authority to exceed the standard transfer limits for that fiscal year, providing the following conditions exist:

- 1) The AAA presents justification for the additional transfer. The justification shall include a detailed description of the following: (i) the purposes of the transfer; (ii) the need for the transfer; and, (iii) the impact on the delivery of services in the program from which the transfer is requested.
- 2) DAAS determines that it still will be able to comply statewide with the federal expenditure mandates.

The new Transfer Authority Projection Form is included as Exhibit 1500C to this Policy and Procedure ALERT. Each year, as part of the ALERT that provides AAAs their initial allocations for the upcoming fiscal year, each AAA will be asked to submit the Transfer Authority Projection Form with their initial Contract Operating Budget, indicating their transfer projections for that fiscal year. After reviewing the projections, DAAS will issue a guidance indicating the maximum amounts that can be transferred by each region for each category of transfers.

To facilitate this initiation of this new process for SFY-15, each AAA is being asked to submit a completed version of the Transfer Authority Projection Form (Exhibit 1500C) by June 13, 2014.



Division of Aging and Adult Services
ALERT

SFY-15-10A

**Policy and Procedures
for SFY-2015**

The Policies and Procedures can be accessed at:

<https://www.azdes.gov/common.aspx?menu=36&menuc=28&id=8252>

If you have any questions, please contact your assigned Contract Specialist.

1000	Area Agency on Aging Administrative Standards
This chapter provides an outline of the Division of Aging and Adult Services policies and procedures for the Area Agency on Aging Administrative Standards, Reporting and Functions.	

1500		Cash Disbursement and Expenditures Reporting
1501	Overview	
	1501.1	<p>The Division of Aging and Adult Services shall develop and maintain a financial management system that accounts for all of the funds administered under its State Plan on Aging.</p> <p>This chapter provides an outline of the Division of Aging and Adult Services operational principles and procedures for reporting requirements for fiscal control and fund accounting procedures to ensure proper disbursement of all funds. This policy chapter is subject to change as additional information and/or regulations are received from the state and the U.S. Department of Health and Human Services, Administration on Aging.</p> <p><i>Reference: Older Americans Act of 1965, as Amended in 2000, P.L. 106-501, § 304, § 305, § 306 and § 307; Title 45 C.F.R. § 1321.17, § 1321.11, § 1321.9; Title 45, Part 74 Subparts F, H, and G; OMB Circular A-110 and A-122; and the Department of Economic Security's Uniform Terms and Conditions and Special Terms and Conditions.</i></p>

1500		Cash Disbursement and Expenditures Reporting
1502	Operational Principles	
	1502.1	<p>The Division of Aging and Adult Services shall develop and maintain fiscal control and fund accounting procedures. The Administration will also assure the proper disbursement of, and accounting for, all Federal funds associated with the State Plan on Aging. This includes any such funds paid to its recipients who maintain grants and/or contracts.</p>

1500		Cash Disbursement and Expenditures Reporting	
1503	Operational Procedures for Financial Reporting		
	1503.1	<p>Federal and State regulations and contract terms require Area Agencies on Aging and sub-contractors to adhere to the following:</p>	
		A	<p>Submit monthly financial reports, through the Division of Aging and Adult Services electronic payment processing system or the paper AG-053 form (Exhibit 1500B), and contain information identified by the State.</p>
		B	<p>Report only actual expenditures incurred, as estimated or budgeted amounts are not permitted.</p>
		C	<p>Failure to submit reports in accordance with this policy and contractual deadlines will cause disbursements to cease until reports are received.</p>
D	<p>Area Agencies on Aging must adopt or develop reporting procedures consistent with those identified in this chapter for use by sub-contractors, unless written approval is granted by the Division of Aging and Adult Services.</p>		
1	<p>An approval will only be granted once the Area Agency on Aging's financial reporting procedures have been reviewed and approved by the Division of Aging and Adult Services.</p>		

1500 Cash Disbursement and Expenditures Reporting	
1503.2	Monthly financial reports are developed to ensure that documentation is available indicating that costs have been allocated to a fund source which will require reimbursement.
	A The monthly financial report must be submitted through the Division of Aging and Adult Services electronic payment processing system or on a paper AG-053 form (Monthly Financial Report for the Area Agencies on Aging and Service Providers, See Exhibit 1500B) by the 20th day of the month. Payments are typically processed on the last Thursday and Friday of each month.

1500 Cash Disbursement and Expenditures Reporting		
1503	Operational Procedures for Financial Reporting	
	B Area Agencies on Aging may adjust the reporting deadline for service providers by shortening the month to three weeks.	
	C The AG-053 has been reviewed to reflect the "Contract Operating Budget". This provides a means for comparison of actual operations and simplifies the reporting function.	
	D Every Area Agency on Aging will either enter expenditures into the electronic payment processing system or use the AG-053, or an approved computer printout which will follow the same format.	
	E	When an Area Agency on Aging receives a report from its service providers, it will do the following:
		1 Summarize the reports.
		2 Add its own administrative and direct costs for the period.
		3 Report to the Division of Aging and Adult Services, through the Division of Aging and Adult Services electronic payment processing system or the paper AG-053.
4 Review the AG-053 produced by the Division of Aging and Adult Services electronic payment processing system to ensure provider expenses and revenues are within contractual limits.		

1500 Cash Disbursement and Expenditures Reporting		
1504	Operational Procedures for Financial Information Flow	
	1504.1	Area Agency on Aging monthly financial reports should consist of the following:
		A Actual expenditures of sub-contractors for the reporting period.
		B The Area Agency on Aging should report amounts expended by subcontractors.
C Actual expenditures of the Area Agency on Aging for direct services.		

1500 Cash Disbursement and Expenditures Reporting	
1505	Operational Procedures for Distribution of Administrative Funds
	1505.1 The Area Agencies on Aging receive funds from multiple sources, each with its own set of regulations regarding the use of funds for administrative purposes. The Division of Aging and Adult Services will provide the allocations through ALERTS.

1500		Cash Disbursement and Expenditures Reporting
1505	1505.2	Up to ten percent of total Older Americans Act Title III-B, III-C-1, III-C-2, and III-D allocations may be used for administrative purposes, to be paid out of the Title III-C-1 Administration allocation. Up to ten percent of Title III-E funds may be used for administrative purposes, to be paid out of the Title III-E Administration allocation.
	1505.3	The Division of Aging and Adult Services Supplemental Payment Program (SPP) funds may not be utilized as administrative costs as they are restricted to service delivery.
	1505.4	Up to ten percent of the SSBG (local and state planned) allocation may be used for administrative costs. The administrative amounts will come from the state planned allocation.
	1505.5	Up to ten percent of the State Independent Living (ILS), State Ombudsman, and State Respite services may be used for administrative costs.
	1505.6	Other funds may be used for administrative purposes as identified through ALERTS.

1500		Cash Disbursement and Expenditures Reporting	
Operational Procedures for Indirect Costs			
1506	1506.1	If an Area Agency on Aging is a unit within a multi-function organization that is subject to indirect costs and has received a federally approved indirect cost rate, the Area Agency on Aging must submit to the Division of Aging and Adult Services an "Indirect Cost Plan" and the "Indirect Cost Negotiation Agreement".	
		A	The Division of Aging and Adult Services will accept the federally approved indirect cost rate if the following criteria are met:
		1	The federally approved indirect cost rate does not violate the statutory requirements defined in Federal and State law.
		2	The federally approved indirect cost rate if applied does not substantially reduce funds for program services.
	1506.2	If an Area Agency on Aging is a unit within a multi-function organization that is subject to indirect costs, the Division of Aging and Adult Services must negotiate and approve, on an annual basis, the rate(s) of the indirect cost pool(s) applied to the Area Agency on Aging.	
		A	The rate(s) of the indirect cost pool(s) must benefit the Area Agency on Aging in terms of actual and needed services.
	1506.3	Subcontractors who are part of a multi-function organization must apply the same process to receive reimbursement for indirect cost activity.	
		A	Only actual pools of indirect costs incurred during the reporting period should be submitted.
		B	If an agency is incapable of identifying and allocating an indirect cost pool during the reporting period, serious consideration should be given to redesigning the cost allocation plan and relying mostly on direct costs.

1500		Cash Disbursement and Expenditures Reporting
Operational Procedures for Requesting a Cash Advance		
1507	1507.1	Cash advances are allowed for the following Older Americans Act Title III funding sources:
		A Title III-B Social Services;

1500		Cash Disbursement and Expenditures Reporting
	B	Title III-C-1 Congregate Meals;
	C	Title III-C-1 Administration;
	D	Title III-C-2 Home Delivered Meals;
	E	Title III-E Family Caregiver Support Program; and
	F	Title III-E Administration.
1507.2	Area Agencies on Aging may request cash advances annually. Requests for cash advances must be received by the Division of Aging and Adult Services in June of the current fiscal year for the upcoming fiscal year.	
1507.3	Area Agencies on Aging may request cash advances for their subcontractors and/or for administrative purposes.	
	Area Agencies on Aging requesting cash advances for their subcontractors must submit to the Division of Aging and Adult Services Contracts Specialist a written justification detailing the following:	
	A	1 The total cash advance amount requested; not to exceed the amount identified in 1507.3D
		2 A list of subcontractors requesting cash advances
		3 The advance amounts requested by each subcontractor
		4 The service/purpose of the advance for each subcontractor.
	B	Area Agencies on Aging requesting cash advances for administrative purposes, must submit to the Division of Aging and Adult Services Independent Living Support Manager a written justification detailing the amount requested by fund source and the purposed use of the funds.
C	Written justifications described in 1507.3.A and B must contain a recoupment plan that details when the Division of Aging and Adult Services will recoup the funds advanced.	
D	At no time will the total amount requested exceed 1/12 th of the allowable Older Americans Act Title III funds in the Contract Operating Budget. Allowable Title III funds are provided in 1507.1.	
1507.4	The Advance Disbursement/Recoupment Schedule (Form AG-057 - See Exhibit 1500A) is a document used to support the request of allowable Older American Act Title III cash advance funds and must be attached to the written justification. A separate Advance Disbursement/Recoupment Schedule must be developed for each of the fund sources.	
1507.5	Upon receipt of the written justification, the Division of Aging and Adult Services will process the request and forward the advance amounts requested by July 15 th to the Area Agencies on Aging.	
	A	Amounts identified in the Advance Disbursement/Recoupment Schedule will be negotiated with each Area Agency on Aging. The Division of Aging and Adult Services Contracts Specialist will compare the amount spent last year during the same month along with the Area Agency's best judgment about its need for the period.
1507.6	Area Agencies on Aging receiving cash advances on behalf of their subcontractors must ensure that funds are distributed within three working days to the subcontractor(s).	

1500 Cash Disbursement and Expenditures Reporting	
1507.7	The Division of Aging and Adult Services will begin recoupment of funds advanced on the negotiated time frames to avoid cash flow problems. All funds will be recouped within the same contract year in which the advance was made.

1500 Cash Disbursement and Expenditures Reporting			
1508	Operational Procedures for Transferring Allocated Funds		
	1508.1	Area Agencies on Aging may transfer federal funds from one program to another in accordance with the following:	
		A	Funds allocated for administration may be transferred, without limitation, to be used as program funds within each of the Title III-B, C-1, C-2, D, and E programs.
		B	Program funds may be transferred between Title III-C-1 and Title III-C-2 in accordance with 42 U.S.C. 3028(b)(4)(A). Area Agencies on Aging may elect to transfer not more than 40 percent of the funds received between subpart I and subpart II of Title III-C, for use to meet the needs of the area served.
		C	Program funds may be transferred between Title III-B and Title III-C in accordance with 42 U.S.C. 3028(b)(5)(A). Area Agencies on Aging may elect to transfer not more than 30 percent for any fiscal year between programs under Title III-B and Title III-C, for use to meet the needs of the area served.
		D	The Division of Aging and Adult Services may allow an Area Agency on Aging to transfer more than the percentages specified in federal law, provided the following conditions exist:
		1	The AAA presents justification for the additional transfer. The justification shall include a detailed description of the following: (i) the purposes of the transfer; (ii) the need for the transfer; and, (iii) the impact on the delivery of services in the program from which the transfer is requested.
		2	The Area Agency on Aging has submitted the Transfer Authority Projection Form (See Exhibit 1500C) for the fiscal year in which the transfer is being requested, indicating a need and providing justification to transfer amounts exceeding the standard transfer limits listed in 1508.1.B and 1508.1.C.
3	The Division of Aging and Adult Services determines that it still will be able to comply statewide with the federal expenditure mandates.		

1500 Cash Disbursement and Expenditures Reporting		
1509	Operational Procedures for Program Income	
	1509.1	Program income earned during the contract period shall be used in one or more of the following ways:
		A
	B	Deducted from the total project or program allowable cost in determining the net allowable cost in which the Federal cost is based.
	1509.2	Sufficient documentation must exist to demonstrate that the use of program income results in increasing services.
A		Budgeting that accurately represents the amounts of projected income to be generated that will finance the service levels.
1509.3	Budget requirements for program income, includes the following:	

1500		Cash Disbursement and Expenditures Reporting	
		A	Program income should be anticipated in advance of the program year.
		B	Budgeted to ensure maximum production levels.
			1
		C	If program income funds are to be distributed to different services than they were received, such funds must be identified in an approved budget.
D	Must be expended during the contract year in which it was earned.		

1500		Cash Disbursement and Expenditures Reporting	
Operational Procedures for Nutrition Services Incentive Program (Formerly U.S. Department of Agriculture Funds)			
1510	1510.1		The Division of Aging and Adult Services will distribute funds received for the Nutrition Services Incentive Program through Area Agencies on Aging to nutrition providers.
		A	The state has elected to receive cash payments for this program and not to receive commodities as described in the Division of Aging and Adult Services Policy and Procedure Chapter 3000 Section 3200 . Disbursements shall only be used to purchase foods for nutrition projects. Allocations to Area Agencies on Aging are based upon prior Federal Fiscal Year utilization.

1500		Cash Disbursement and Expenditures Reporting	
Operational Procedures for Late Provider/Sub Contractor Reports			
1511	1511.1		Area Agencies on Aging should make every effort to ensure that provider reports are in on time.
		A	Payments are processed typically the last Thursday and Friday of each month.
	1511.2		Area Agencies on Aging should take the following steps to ensure timeliness in reporting:
		A	Notify the provider that no cash will be disbursed until the report is received by the Area Agency on Aging.
		B	Complete the required reports for submission to the Division of Aging and Adult Services with the provider reports that are on time.
C	Include the absent provider's report after it has been submitted, with the following month's report.		

EXHIBITS:	
1500A	Advance Disbursement/Recoupment Schedule (AG-057) with instructions https://www.azdes.gov/uploadedFiles/Aging_and_Adult_Services/Policy/ag_057.xls
1500B	Monthly Financial Report (AG-053) with instructions https://www.azdes.gov/uploadedFiles/Aging_and_Adult_Services/Policy/ag_053.xls
1500C	Transfer Authority Projection Form

Transfer Authority Projection Form

Region: _____

Date: _____

Funding Source	SFY -XX Allocation	Projected Transfer Amount	Target Funding Source	Std. Limit	% Change
III-B			III-C1/C2	30%	#DIV/0!
III-C1/C2			III-B	30%	#DIV/0!
III-C1			III-C2	40%	#DIV/0!
III-C2			III-C1	40%	#DIV/0!

Justifications for Over-limit Transfers	
III-B	
III-C1/C2	
III-C1	
III-C2	

Division of Aging and Adult Services
ALERT

SFY-15-11

**Other Funds
for SFY-2015**

This ALERT applies to the Pima Council on Aging and the Northern Arizona Council of Governments.

This ALERT is being provided to non-participating regions as information only.

Health Education-Disease Prevention and Health Promotion Program

The Department of Economic Security, Division of Aging and Adult Services (DAAS), through the Arizona Department of Health Services (ADHS), received approval for carryover of Year One funds for Chronic Disease Self-Management Education (CDSME) from the Administration for Community Living. The overall amount of this carryover is \$181,866.51, and the original allocations were identified in ALERT SFY-14-11L. After further discussion between the Department of Health Services, Bureau of Tobacco and Chronic Disease, Department of Economic Security, Division of Aging and Adult Services, and the AZ Living Well Institute, it was decided that revisions should be made to these allocations in order for the funds to be expended by August 31, 2014.

The following allocations included in the table below are being made to the Area Agencies on Aging to support activities included in the CDSME grant project, such as Healthy Living, Chronic Disease Self-Management Education and Diabetes Self-Management Program.

Area Agency on Aging	Allocations	AZ Living Well Institute	Total
Pima Council on Aging	\$ 9,000.00	\$ 155,366.51	\$ 164,366.51
Northern Arizona Council of Governments	\$ 17,500.00		\$ 17,500.00
Total	\$ 26,500.00	\$ 155,366.51	\$ 181,866.51

**Allocated funds are available for use in the CDSME grant project thru August 31, 2014.
There is no match required for this allocation.**

The following service codes are to be used in the Aging Information Management System (AIMS) for budgeting and reporting purposes associated with this funding:

CDE – Chronic Disease Self-Management Program	CDD – Diabetes Self-Management Program
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The following parameters will be used in the Division of Aging and Adult Reporting System (DAARS) for budgeting and reporting purposes associated with this funding:

SOW Service Code	Program Code	Service Detail Code
HED	HPR	CDE
HED	HPR	CDD

If you have any questions, please contact your assigned Contract Specialist.

Division of Aging and Adult Services
ALERT

SFY-15-11A

**Other Funds
for SFY-2015**

Discretionary Grant Estimated Carryover

The Area Agencies on Aging (AAAs) must estimate their discretionary grants carryover for State Fiscal Year (SFY) 2014.

The AAAs must ensure that all unexpended funds as of June 30, 2014 for the discretionary grants listed below are in the SFY 2015 contract. Once in contract, these funds will be available for use for the balance of the federal fiscal year, ending September 30, 2014.

- ADRC Options Counseling
- Chronic Disease Self-Management Education
- Lifespan Respite
- Senior Medicare Patrol - Volunteers

If you have any questions, please contact your assigned Contract Specialist.

Division of Aging and Adult Services
ALERT

SFY-15-11B

**Other Funds
for SFY-2015**

This ALERT applies to the Area Agency on Aging, Region One, Inc. and the Pima Council on Aging (PCOA) for Elder Refugee Services.

The ALERT is being provided to non-participating regions as information only.

The Division of Aging and Adult Services received a grant award from the United States Department of Health and Human Services, Administration of Children and Families, Office of Refugee Resettlement to continue the implementation of the Project for Services to Older Refugees. The Project for Services to Older Refugees covers a wide array of services to elder refugees, from English language training and United States citizenship preparation, to the adaptation of mainstream services to provide linguistically and culturally appropriate elder services. This ALERT represents the final installment or 42 percent of a total budget.

The Area Agency on Aging, Region One, Inc. will serve as the lead organization for Maricopa County. The Tucson International Alliance of Refugee Communities (TIARC) will serve as the lead organization for Project continuation in Pima County. Client specific information will not be entered into AIMS. Pima Council on Aging (PCOA) will serve as the fiscal agent for funding between the Refugee Resettlement Program (RRP) and TIARC in Pima County. The scope of work prepared by RRP should be included in the sub-contract with TIARC. RRP staff will continue to have direct oversight of TIARC and approval of expenditures prior to payments being made by PCOA. In addition, RRP staff will have direct oversight of the contract monitoring and related program performance activities of TIARC.

The contracts will be amended to add the following amount for the service of Program Development (PGD) which is available for the period of July 1, 2014 through September 30, 2014:

Area Agency on Aging	Allocation
Area Agency on Aging, Region One, Inc.	\$ 28,577
Pima Council on Aging	\$ 12,247
Total	\$ 40,824

The contract will be amended to add the following amount for the service of Administration (ADM) which is available for the period of July 1, 2014 through June 30, 2015:

Area Agency on Aging	Allocation
Pima Council on Aging	\$ 4,000
Total	\$ 4,000



Division of Aging and Adult Services
ALERT

SFY-15-11B

**Other Funds
for SFY-2015**

The following parameters will be used in DAARS for budgeting and reporting purposes associated with this funding:

SOW Service Code	Program Code	Service Detail
PGD	RRP	ELR
ADM	RRP	

Should you have any questions regarding the allocation, please contact your assigned Contract Specialist.

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

REGION 1	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 ALERTS	INCREASE (DECREASE) SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
1. STATE ADMIN.	\$ -	\$ 336,872.00	\$ 336,872.00	\$ -	\$ 336,872.00
2. OAA ADMIN. III C-1	\$ -	\$ 762,864.00	\$ 762,864.00	\$ -	\$ 762,864.00
3. OAA ADMIN. III-E	\$ -	\$ 143,156.00	\$ 143,156.00	\$ -	\$ 143,156.00
4. SSBG ADMIN.	\$ -	\$ 413,502.00	\$ 413,502.00	\$ (71,027.00)	\$ 342,475.00
5. TITLE III-B	\$ -	\$ 2,816,095.00	\$ 2,816,095.00	\$ -	\$ 2,816,095.00
6. TITLE III-C1	\$ -	\$ 2,608,695.00	\$ 2,608,695.00	\$ -	\$ 2,608,695.00
7. TITLE III-C2	\$ -	\$ 2,034,479.00	\$ 2,034,479.00	\$ -	\$ 2,034,479.00
8. TITLE III-D	\$ -	\$ 170,871.00	\$ 170,871.00	\$ -	\$ 170,871.00
9. TITLE III-E CAREGIVER	\$ -	\$ 1,196,341.00	\$ 1,196,341.00	\$ -	\$ 1,196,341.00
10. NSIP	\$ -	\$ 488,486.00	\$ 488,486.00	\$ (6,024.00)	\$ 482,462.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 24,436.00	\$ 24,436.00	\$ -	\$ 24,436.00
12. TITLE VII FED. OMB	\$ -	\$ 140,011.00	\$ 140,011.00	\$ -	\$ 140,011.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 2,385,409.00	\$ 2,385,409.00	\$ -	\$ 2,385,409.00
14. STATE OMBUDSMAN	\$ -	\$ 395,301.00	\$ 395,301.00	\$ -	\$ 395,301.00
15. STATE RESPITE	\$ -	\$ 251,137.00	\$ 251,137.00	\$ -	\$ 251,137.00
16. SSBG (SERVICES)	\$ -	\$ 3,011,253.00	\$ 3,011,253.00	\$ 71,027.00	\$ 3,082,280.00
17. S.H.I.P.	\$ -	\$ 205,800.00	\$ 205,800.00	\$ -	\$ 205,800.00
18. SENIOR PATROL	\$ -	\$ 15,967.00	\$ 15,967.00	\$ 33.00	\$ 16,000.00
19. REFUGEE	\$ -	\$ -	\$ -	\$ 28,577.00	\$ 28,577.00
20. SCSEP (TITLE V)	\$ -	\$ 380,440.00	\$ 380,440.00	\$ 6,706.00	\$ 387,146.00
21. LIFESPAN RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
22. LIFESPAN RESPITE (NEW)	\$ -	\$ -	\$ -	\$ -	\$ -
23. ADRC CARE TRANSITION	\$ -	\$ -	\$ -	\$ -	\$ -
24. OPTIONS COUNSELING	\$ -	\$ -	\$ -	\$ -	\$ -
25. SENIOR PATROL VOLTS.	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 17,781,115.00	\$ 17,781,115.00	\$ 29,292.00	\$ 17,810,407.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

REGION 2	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 ALERTS	INCREASE (DECREASE) SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
1. STATE ADMIN.	\$ -	\$ 151,797.00	\$ 151,797.00	\$ -	\$ 151,797.00
2. OAA ADMIN. III C-1	\$ -	\$ 291,438.00	\$ 291,438.00	\$ -	\$ 291,438.00
3. OAA ADMIN. III-E	\$ -	\$ 47,138.00	\$ 47,138.00	\$ -	\$ 47,138.00
4. SSBG ADMIN.	\$ -	\$ 224,064.00	\$ 224,064.00	\$ (37,267.00)	\$ 186,797.00
5. TITLE III-B	\$ -	\$ 984,288.00	\$ 984,288.00	\$ -	\$ 984,288.00
6. TITLE III-C1	\$ -	\$ 914,332.00	\$ 914,332.00	\$ -	\$ 914,332.00
7. TITLE III-C2	\$ -	\$ 703,037.00	\$ 703,037.00	\$ -	\$ 703,037.00
8. TITLE III-D	\$ -	\$ 58,780.00	\$ 58,780.00	\$ -	\$ 58,780.00
9. TITLE III-E CAREGIVER	\$ -	\$ 411,542.00	\$ 411,542.00	\$ -	\$ 411,542.00
10. NSIP	\$ -	\$ 212,456.00	\$ 212,456.00	\$ (2,295.00)	\$ 210,161.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 8,406.00	\$ 8,406.00	\$ -	\$ 8,406.00
12. TITLE VII FED. OMB	\$ -	\$ 48,164.00	\$ 48,164.00	\$ -	\$ 48,164.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 1,082,265.00	\$ 1,082,265.00	\$ -	\$ 1,082,265.00
14. STATE OMBUDSMAN	\$ -	\$ 197,057.00	\$ 197,057.00	\$ -	\$ 197,057.00
15. STATE RESPITE	\$ -	\$ 86,849.00	\$ 86,849.00	\$ -	\$ 86,849.00
16. SSBG (SERVICES)	\$ -	\$ 1,643,900.00	\$ 1,643,900.00	\$ 37,267.00	\$ 1,681,167.00
17. S.H.I.P.	\$ -	\$ 100,462.00	\$ 100,462.00	\$ -	\$ 100,462.00
18. SENIOR PATROL	\$ -	\$ 15,967.00	\$ 15,967.00	\$ 33.00	\$ 16,000.00
19. REFUGEE	\$ -	\$ -	\$ -	\$ 16,247.00	\$ 16,247.00
20. SCSEP (TITLE V)	\$ -	\$ -	\$ -	\$ -	\$ -
21. ADRC CARE TRANSITION	\$ -	\$ -	\$ -	\$ -	\$ -
22. MIPPA	\$ -	\$ -	\$ -	\$ -	\$ -
23. OPTIONS COUNSELING	\$ -	\$ -	\$ -	\$ -	\$ -
24. SENIOR PATROL VOL.	\$ -	\$ -	\$ -	\$ -	\$ -
25. LIFESPAN RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
26. CHRONIC DISEASE SELF-MGMT	\$ -	\$ -	\$ -	\$ 164,366.51	\$ 164,366.51
TOTAL	\$ -	\$ 7,181,942.00	\$ 7,181,942.00	\$ 178,351.51	\$ 7,360,293.51

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

REGION 3	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 ALERTS	INCREASE (DECREASE) SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
1. STATE ADMIN.	\$ -	\$ 63,259.00	\$ 63,259.00	\$ -	\$ 63,259.00
2. OAA ADMIN. III C-1	\$ -	\$ 169,218.00	\$ 169,218.00	\$ -	\$ 169,218.00
3. OAA ADMIN. III-E	\$ -	\$ 22,245.00	\$ 22,245.00	\$ -	\$ 22,245.00
4. SSBG ADMIN.	\$ -	\$ 71,654.00	\$ 71,654.00	\$ (1,787.00)	\$ 69,867.00
5. TITLE III-B	\$ -	\$ 579,427.00	\$ 579,427.00	\$ -	\$ 579,427.00
6. TITLE III-C1	\$ -	\$ 540,196.00	\$ 540,196.00	\$ -	\$ 540,196.00
7. TITLE III-C2	\$ -	\$ 407,665.00	\$ 407,665.00	\$ -	\$ 407,665.00
8. TITLE III-D	\$ -	\$ 33,877.00	\$ 33,877.00	\$ -	\$ 33,877.00
9. TITLE III-E CAREGIVER	\$ -	\$ 237,187.00	\$ 237,187.00	\$ -	\$ 237,187.00
10. NSIP	\$ -	\$ 186,679.00	\$ 186,679.00	\$ (4,403.00)	\$ 182,276.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 4,845.00	\$ 4,845.00	\$ -	\$ 4,845.00
12. TITLE VII FED. OMB	\$ -	\$ 27,759.00	\$ 27,759.00	\$ -	\$ 27,759.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 488,755.00	\$ 488,755.00	\$ -	\$ 488,755.00
14. STATE OMBUDSMAN	\$ -	\$ 46,376.00	\$ 46,376.00	\$ -	\$ 46,376.00
15. STATE RESPITE	\$ -	\$ 34,204.00	\$ 34,204.00	\$ -	\$ 34,204.00
16. SSBG (SERVICES)	\$ -	\$ 627,019.00	\$ 627,019.00	\$ 1,787.00	\$ 628,806.00
17. S.H.I.P.	\$ -	\$ 75,346.00	\$ 75,346.00	\$ -	\$ 75,346.00
18. SENIOR PATROL	\$ -	\$ 15,967.00	\$ 15,967.00	\$ 33.00	\$ 16,000.00
19. SCSEP (TITLE V)	\$ -	\$ 402,181.00	\$ 402,181.00	\$ 7,089.00	\$ 409,270.00
20. ADRC CARE TRANSITION	\$ -	\$ -	\$ -	\$ -	\$ -
21. MIPPA	\$ -	\$ -	\$ -	\$ -	\$ -
22. SENIOR PATROL VOLTS.	\$ -	\$ -	\$ -	\$ -	\$ -
23. LIFESPAN RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
24. OPTIONS COUNSELING	\$ -	\$ -	\$ -	\$ -	\$ -
25. CHRONIC DISEASE SELF-MGMT	\$ -	\$ -	\$ -	\$ 17,500.00	\$ 17,500.00
TOTAL	\$ -	\$ 4,033,859.00	\$ 4,033,859.00	\$ 20,219.00	\$ 4,054,078.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

REGION 4	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 ALERTS	INCREASE (DECREASE) SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
1. STATE ADMIN.	\$ -	\$ 60,936.00	\$ 60,936.00	\$ -	\$ 60,936.00
2. OAA ADMIN. III C-1	\$ -	\$ 183,461.00	\$ 183,461.00	\$ -	\$ 183,461.00
3. OAA ADMIN. III-E	\$ -	\$ 25,146.00	\$ 25,146.00	\$ -	\$ 25,146.00
4. SSBG ADMIN.	\$ -	\$ 78,617.00	\$ 78,617.00	\$ (2,351.00)	\$ 76,266.00
5. TITLE III-B	\$ -	\$ 586,431.00	\$ 586,431.00	\$ -	\$ 586,431.00
6. TITLE III-C1	\$ -	\$ 546,436.00	\$ 546,436.00	\$ -	\$ 546,436.00
7. TITLE III-C2	\$ -	\$ 413,515.00	\$ 413,515.00	\$ -	\$ 413,515.00
8. TITLE III-D	\$ -	\$ 34,394.00	\$ 34,394.00	\$ -	\$ 34,394.00
9. TITLE III-E CAREGIVER	\$ -	\$ 240,810.00	\$ 240,810.00	\$ -	\$ 240,810.00
10. NSIP	\$ -	\$ 167,834.00	\$ 167,834.00	\$ (1,891.00)	\$ 165,943.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 4,920.00	\$ 4,920.00	\$ -	\$ 4,920.00
12. TITLE VII FED. OMB	\$ -	\$ 28,182.00	\$ 28,182.00	\$ -	\$ 28,182.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 470,582.00	\$ 470,582.00	\$ -	\$ 470,582.00
14. STATE OMBUDSMAN	\$ -	\$ 43,095.00	\$ 43,095.00	\$ -	\$ 43,095.00
15. STATE RESPITE	\$ -	\$ 34,743.00	\$ 34,743.00	\$ -	\$ 34,743.00
16. SSBG (SERVICES)	\$ -	\$ 684,035.00	\$ 684,035.00	\$ 2,351.00	\$ 686,386.00
17. S.H.I.P.	\$ -	\$ 50,230.00	\$ 50,230.00	\$ -	\$ 50,230.00
18. SENIOR PATROL	\$ -	\$ 15,967.00	\$ 15,967.00	\$ 33.00	\$ 16,000.00
19. MIPPA	\$ -	\$ -	\$ -	\$ -	\$ -
20. ADRC CARE TRANSITION	\$ -	\$ -	\$ -	\$ -	\$ -
21. SENIOR PATROL VOLTS.	\$ -	\$ -	\$ -	\$ -	\$ -
22. LIFESPAN RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 3,669,334.00	\$ 3,669,334.00	\$ (1,858.00)	\$ 3,667,476.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

REGION 5	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 ALERTS	INCREASE (DECREASE) SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
1. STATE ADMIN.	\$ -	\$ 50,825.00	\$ 50,825.00	\$ -	\$ 50,825.00
2. OAA ADMIN. III C-1	\$ -	\$ 151,333.00	\$ 151,333.00	\$ -	\$ 151,333.00
3. OAA ADMIN. III-E	\$ -	\$ 18,602.00	\$ 18,602.00	\$ -	\$ 18,602.00
4. SSBG ADMIN.	\$ -	\$ 59,723.00	\$ 59,723.00	\$ (8,799.00)	\$ 50,924.00
5. TITLE III-B	\$ -	\$ 449,631.00	\$ 449,631.00	\$ -	\$ 449,631.00
6. TITLE III-C1	\$ -	\$ 419,840.00	\$ 419,840.00	\$ -	\$ 419,840.00
7. TITLE III-C2	\$ -	\$ 314,270.00	\$ 314,270.00	\$ -	\$ 314,270.00
8. TITLE III-D	\$ -	\$ 26,046.00	\$ 26,046.00	\$ -	\$ 26,046.00
9. TITLE III-E CAREGIVER	\$ -	\$ 182,354.00	\$ 182,354.00	\$ -	\$ 182,354.00
10. NSIP	\$ -	\$ 124,020.00	\$ 124,020.00	\$ (5,164.00)	\$ 118,856.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 3,725.00	\$ 3,725.00	\$ -	\$ 3,725.00
12. TITLE VII FED. OMB	\$ -	\$ 21,342.00	\$ 21,342.00	\$ -	\$ 21,342.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 397,651.00	\$ 397,651.00	\$ -	\$ 397,651.00
14. STATE OMBUDSMAN	\$ -	\$ 37,080.00	\$ 37,080.00	\$ -	\$ 37,080.00
15. STATE RESPITE	\$ -	\$ 22,695.00	\$ 22,695.00	\$ -	\$ 22,695.00
16. SSBG (SERVICES)	\$ -	\$ 449,513.00	\$ 449,513.00	\$ 8,799.00	\$ 458,312.00
17. S.H.I.P.	\$ -	\$ 25,115.00	\$ 25,115.00	\$ -	\$ 25,115.00
18. SENIOR PATROL	\$ -	\$ 15,967.00	\$ 15,967.00	\$ 33.00	\$ 16,000.00
19. DIRECT CARE CURRICULUM	\$ -	\$ -	\$ -	\$ -	\$ -
20. SCSEP (TITLE V)	\$ -	\$ 152,178.00	\$ 152,178.00	\$ 2,681.00	\$ 154,859.00
21. ADRC CARE TRANSITION	\$ -	\$ -	\$ -	\$ -	\$ -
22. MIPPA	\$ -	\$ -	\$ -	\$ -	\$ -
23. SENIOR PATROL VOLTS.	\$ -	\$ -	\$ -	\$ -	\$ -
24. LIFESPAN RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 2,921,910.00	\$ 2,921,910.00	\$ (2,450.00)	\$ 2,919,460.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

REGION 6	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 ALERTS	INCREASE (DECREASE) SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
1. STATE ADMIN.	\$ -	\$ 47,409.00	\$ 47,409.00	\$ -	\$ 47,409.00
2. OAA ADMIN. III C-1	\$ -	\$ 116,352.00	\$ 116,352.00	\$ -	\$ 116,352.00
3. OAA ADMIN. III-E	\$ -	\$ 11,477.00	\$ 11,477.00	\$ -	\$ 11,477.00
4. SSBG ADMIN.	\$ -	\$ 60,434.00	\$ 60,434.00	\$ (1,760.00)	\$ 58,674.00
5. TITLE III-B	\$ -	\$ 307,539.00	\$ 307,539.00	\$ -	\$ 307,539.00
6. TITLE III-C1	\$ -	\$ 288,379.00	\$ 288,379.00	\$ -	\$ 288,379.00
7. TITLE III-C2	\$ -	\$ 211,088.00	\$ 211,088.00	\$ -	\$ 211,088.00
8. TITLE III-D	\$ -	\$ 17,362.00	\$ 17,362.00	\$ -	\$ 17,362.00
9. TITLE III-E CAREGIVER	\$ -	\$ 121,558.00	\$ 121,558.00	\$ -	\$ 121,558.00
10. NSIP	\$ -	\$ 83,960.00	\$ 83,960.00	\$ (933.00)	\$ 83,027.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 2,483.00	\$ 2,483.00	\$ -	\$ 2,483.00
12. TITLE VII FED. OMB	\$ -	\$ 14,227.00	\$ 14,227.00	\$ -	\$ 14,227.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 371,850.00	\$ 371,850.00	\$ -	\$ 371,850.00
14. STATE OMBUDSMAN	\$ -	\$ 35,207.00	\$ 35,207.00	\$ -	\$ 35,207.00
15. STATE RESPITE	\$ -	\$ 19,628.00	\$ 19,628.00	\$ -	\$ 19,628.00
16. SSBG (SERVICES)	\$ -	\$ 526,310.00	\$ 526,310.00	\$ 1,760.00	\$ 528,070.00
17. S.H.I.P.	\$ -	\$ 25,116.00	\$ 25,116.00	\$ -	\$ 25,116.00
18. SENIOR PATROL	\$ -	\$ 15,967.00	\$ 15,967.00	\$ 33.00	\$ 16,000.00
19. ADRC CARE TRANSITION	\$ -	\$ -	\$ -	\$ -	\$ -
20. SENIOR PATROL VOLTS.	\$ -	\$ -	\$ -	\$ -	\$ -
21. LIFESPAN RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 2,276,346.00	\$ 2,276,346.00	\$ (900.00)	\$ 2,275,446.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

REGION 7	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 ALERTS	INCREASE (DECREASE) SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
1. STATE ADMIN.	\$ -	\$ 20,245.00	\$ 20,245.00	\$ -	\$ 20,245.00
2. OAA ADMIN. III C-1	\$ -	\$ 129,232.00	\$ 129,232.00	\$ -	\$ 129,232.00
3. OAA ADMIN. III-E	\$ -	\$ 14,101.00	\$ 14,101.00	\$ -	\$ 14,101.00
4. SSBG ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -
5. TITLE III-B	\$ -	\$ 363,860.00	\$ 363,860.00	\$ -	\$ 363,860.00
6. TITLE III-C1	\$ -	\$ 359,444.00	\$ 359,444.00	\$ -	\$ 359,444.00
7. TITLE III-C2	\$ -	\$ 250,845.00	\$ 250,845.00	\$ -	\$ 250,845.00
8. TITLE III-D	\$ -	\$ 20,756.00	\$ 20,756.00	\$ -	\$ 20,756.00
9. TITLE III-E CAREGIVER	\$ -	\$ 147,129.00	\$ 147,129.00	\$ -	\$ 147,129.00
10. NSIP	\$ -	\$ 499,888.00	\$ 499,888.00	\$ (4,934.00)	\$ 494,954.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 3,185.00	\$ 3,185.00	\$ -	\$ 3,185.00
12. TITLE VII FED. OMB	\$ -	\$ 17,130.00	\$ 17,130.00	\$ -	\$ 17,130.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 145,832.00	\$ 145,832.00	\$ -	\$ 145,832.00
14. STATE OMBUDSMAN	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
15. STATE RESPITE	\$ -	\$ 6,372.00	\$ 6,372.00	\$ -	\$ 6,372.00
16. SSBG (SERVICES)	\$ -	\$ -	\$ -	\$ -	\$ -
17. S.H.I.P.	\$ -	\$ 12,558.00	\$ 12,558.00	\$ -	\$ 12,558.00
18. SENIOR PATROL	\$ -	\$ 15,967.00	\$ 15,967.00	\$ 33.00	\$ 16,000.00
19. MIPPA	\$ -	\$ -	\$ -	\$ -	\$ -
20. SENIOR PATROL VOLTS.	\$ -	\$ -	\$ -	\$ -	\$ -
21. LIFESPAN RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 2,036,544.00	\$ 2,036,544.00	\$ (4,901.00)	\$ 2,031,643.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

REGION 8	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 ALERTS	INCREASE (DECREASE) SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
1. STATE ADMIN.	\$ -	\$ 21,813.00	\$ 21,813.00	\$ -	\$ 21,813.00
2. OAA ADMIN. III C-1	\$ -	\$ 123,691.00	\$ 123,691.00	\$ -	\$ 123,691.00
3. OAA ADMIN. III-E	\$ -	\$ 12,972.00	\$ 12,972.00	\$ -	\$ 12,972.00
4. SSBG ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -
5. TITLE III-B	\$ -	\$ 294,763.00	\$ 294,763.00	\$ -	\$ 294,763.00
6. TITLE III-C1	\$ -	\$ 276,358.00	\$ 276,358.00	\$ -	\$ 276,358.00
7. TITLE III-C2	\$ -	\$ 202,452.00	\$ 202,452.00	\$ -	\$ 202,452.00
8. TITLE III-D	\$ -	\$ 16,656.00	\$ 16,656.00	\$ -	\$ 16,656.00
9. TITLE III-E CAREGIVER	\$ -	\$ 116,616.00	\$ 116,616.00	\$ -	\$ 116,616.00
10. NSIP	\$ -	\$ 89,303.00	\$ 89,303.00	\$ (954.00)	\$ 88,349.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 2,381.00	\$ 2,381.00	\$ -	\$ 2,381.00
12. TITLE VII FED. OMB	\$ -	\$ 13,647.00	\$ 13,647.00	\$ -	\$ 13,647.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 159,944.00	\$ 159,944.00	\$ -	\$ 159,944.00
14. STATE OMBUDSMAN	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
15. STATE RESPITE	\$ -	\$ 6,372.00	\$ 6,372.00	\$ -	\$ 6,372.00
16. SSBG (SERVICES)	\$ -	\$ -	\$ -	\$ -	\$ -
17. S.H.I.P.	\$ -	\$ 12,558.00	\$ 12,558.00	\$ -	\$ 12,558.00
18. SENIOR PATROL	\$ -	\$ 15,967.00	\$ 15,967.00	\$ 33.00	\$ 16,000.00
19. SENIOR PATROL VOLTS.	\$ -	\$ -	\$ -	\$ -	\$ -
20. MIPPA	\$ -	\$ -	\$ -	\$ -	\$ -
21. LIFESPAN RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,395,493.00	\$ 1,395,493.00	\$ (921.00)	\$ 1,394,572.00

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

STATE TOTAL	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 AWARDS	INCREASE/ (DECREASE) SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
1. STATE ADMIN.	\$ -	\$ 753,156.00	\$ 753,156.00	\$ -	\$ 753,156.00
2. OAA ADMIN. III C-1	\$ -	\$ 1,927,589.00	\$ 1,927,589.00	\$ -	\$ 1,927,589.00
3. OAA ADMIN. III-E	\$ -	\$ 294,837.00	\$ 294,837.00	\$ -	\$ 294,837.00
4. SSBG ADMIN.	\$ -	\$ 907,994.00	\$ 907,994.00	\$ (122,991.00)	\$ 785,003.00
5. TITLE III-B	\$ -	\$ 6,382,034.00	\$ 6,382,034.00	\$ -	\$ 6,382,034.00
6. TITLE III-C1	\$ -	\$ 5,953,680.00	\$ 5,953,680.00	\$ -	\$ 5,953,680.00
7. TITLE III-C2	\$ -	\$ 4,537,351.00	\$ 4,537,351.00	\$ -	\$ 4,537,351.00
8. TITLE III-D	\$ -	\$ 378,742.00	\$ 378,742.00	\$ -	\$ 378,742.00
9. TITLE III-E CAREGIVER	\$ -	\$ 2,653,537.00	\$ 2,653,537.00	\$ -	\$ 2,653,537.00
10. NSIP	\$ -	\$ 1,852,626.00	\$ 1,852,626.00	\$ (26,598.00)	\$ 1,826,028.00
11. TITLE VII ELDER ABUSE	\$ -	\$ 54,381.00	\$ 54,381.00	\$ -	\$ 54,381.00
12. TITLE VII FED. OMB	\$ -	\$ 310,462.00	\$ 310,462.00	\$ -	\$ 310,462.00
13. STATE IND. LIVING SUPPORTS	\$ -	\$ 5,502,288.00	\$ 5,502,288.00	\$ -	\$ 5,502,288.00
14. STATE OMBUDSMAN	\$ -	\$ 814,116.00	\$ 814,116.00	\$ -	\$ 814,116.00
15. STATE RESPITE	\$ -	\$ 462,000.00	\$ 462,000.00	\$ -	\$ 462,000.00
16. SSBG (SERVICES)	\$ -	\$ 6,942,030.00	\$ 6,942,030.00	\$ 122,991.00	\$ 7,065,021.00
17. S.H.I.P.	\$ -	\$ 507,185.00	\$ 507,185.00	\$ -	\$ 507,185.00
18. SENIOR PATROL	\$ -	\$ 127,736.00	\$ 127,736.00	\$ 264.00	\$ 128,000.00
19. LIFESPAN RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -
20. LIFESPAN RESPITE (NEW)	\$ -	\$ -	\$ -	\$ -	\$ -
21. REFUGEE	\$ -	\$ -	\$ -	\$ 44,824.00	\$ 44,824.00
22. SCSEP (TITLE V)	\$ -	\$ 934,799.00	\$ 934,799.00	\$ 16,476.00	\$ 951,275.00
23. ADRC CARE TRANSITION	\$ -	\$ -	\$ -	\$ -	\$ -
24. OPTIONS COUNSELING	\$ -	\$ -	\$ -	\$ -	\$ -
25. MIPPA	\$ -	\$ -	\$ -	\$ -	\$ -
26. SENIOR PATROL VOLTS.	\$ -	\$ -	\$ -	\$ -	\$ -
27. CHRONIC DISEASE SELF-MGMT	\$ -	\$ -	\$ -	\$ 181,866.51	\$ 181,866.51
TOTAL	\$ -	\$ 41,296,543.00	\$ 41,296,543.00	\$ 216,832.51	\$ 41,513,375.51

DIVISION OF AGING & ADULT SERVICES

CONTRACT OBLIGATION FOR SFY 2015

	SFY 2014 CARRYOVER	INITIAL SFY 2015 ALERTS	TOTAL SFY 2015 AWARDS	REVISED SFY 2015 ALERTS	REVISED TOTAL SFY 2015 AWARDS
STATE TOTAL					
STATE ADMIN.	\$ -	\$ 753,156.00	\$ 753,156.00	\$ -	\$ 753,156.00
OLDER AMERICANS ACT	\$ -	\$22,492,613.00	\$ 22,492,613.00	\$ -	\$ 22,492,613.00
STATE (ILS, RSP, OMB)	\$ -	\$ 6,778,404.00	\$ 6,778,404.00	\$ -	\$ 6,778,404.00
SSBG REGIONS 1-8	\$ -	\$ 7,850,024.00	\$ 7,850,024.00	\$ -	\$ 7,850,024.00
S.H.I.P./SENIOR PATROL	\$ -	\$ 634,921.00	\$ 634,921.00	\$ 264.00	\$ 635,185.00
NSIP	\$ -	\$ 1,852,626.00	\$ 1,852,626.00	\$ (26,598.00)	\$ 1,826,028.00
REFUGEE	\$ -	\$ -	\$ -	\$ 44,824.00	\$ 44,824.00
SCSEP TITLE V	\$ -	\$ 934,799.00	\$ 934,799.00	\$ 16,476.00	\$ 951,275.00
ADRC CARE TRANSITION	\$ -	\$ -	\$ -	\$ -	\$ -
OPTIONS COUNSELING	\$ -	\$ -	\$ -	\$ -	\$ -
LIFESPAN RESPITE	\$ -	\$ 488,486.00	\$ -	\$ -	\$ -
CHRONIC DISESE SELF-MGMT	\$ -	\$ -	\$ -	\$ 181,866.51	\$ 181,866.51
BELOW-THE-LINE SUBTOTAL	\$ -	\$41,785,029.00	\$ 41,296,543.00	\$ 216,832.51	\$ 41,513,375.51
TOTAL	\$ -	\$41,785,029.00	\$ 41,296,543.00	\$ 216,832.51	\$ 41,513,375.51

NOTE: The following list reflects the most recent ALERTS issued to support the amounts reflected:

ALERT	FUND SOURCE	DATE ISSUED
1. ALERT 15-1	TITLE III/VII PLANNING LEVELS FOR SFY 2015	3/14/2014
2. ALERT 15-2A	SSBG ALLOCATIONS FOR SFY 2015	5/30/2014
3. ALERT 15-3	STATE ALLOCATIONS FOR SFY 2015	3/14/2014
4. ALERT 15-5A	SCSEP/TITLE V ALLOCATIONS FOR SFY 2015	5/30/2014
5. ALERT 15-6A	NSIP ALLOCATIONS FOR SFY 2015	5/30/2014
6. ALERT 15-7A	SHIP & SENIOR PATROL ALLOCATIONS FOR SFY 2015	5/30/2014
7. ALERT 15-11	CHRONIC DISEASE ALLOCATIONS FOR SFY 2015	5/30/2014
8. ALERT 15-11B	REFUGEE ALLOCATIONS FOR SFY 2014	5/30/2014